



Rochelle Park School District

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Rochelle Park School District Emergency Response Preparedness Plan

The Rochelle Park School District has composed a comprehensive remote educational plan for its Pre K – 8 students in the event of an extended school closure due to a health emergency. Plans have been established for (10) school days. The district will review our remote learning plan and revise if necessary.

Attendance

All students Pre K-8 are expected to participate in remote instruction daily. Parents must report attendance using a Google form found on our district website. In addition, attendance is taken in individual classes through assignment completion/submission.

General Instruction: District personnel will be available to guide learning and handle communication between the hours of 8:05 AM - 3:15 PM. Classroom teachers, administrators, and specialists will be operating for a number of hours within that time frame. Families should generally plan for a child to participate in learning activities during that time, however, exceptions can be made to extend time beyond 3:00 PM.

Delivery of Instruction:

Grades Pre K- Grade 3 -- Students in grades Pre-K- Grade 3 will be issued learning packets. These packets will include current lessons across various subjects, Mathematics, ELA, Science and Social Studies. The packets will be given to students prior to closing. Additionally, packets for students in grades Pre K- Grade 3 will be posted on our district web site.

Grades 5-8 -- All students in grades 4-8 will receive their educational daily lessons via Google classroom. Teachers will be able to utilize Google classroom to push out assignments, lessons, and projects as well as assess students online. Additionally, assignment for students in grades 5-8 will be posted on our district web site.

Feedback and Communication: Teachers will be available for communication throughout regular school hours (8:05-3:15). Communication can be in the form of email, phone, or video determined mutually by the teacher and family. Submission and feedback on student work will vary by grade level.

Special Education: Accommodations and modifications for students with IEPs will be made in this virtual learning environment. Students receiving services will remain in communication with their assigned personnel. The Coordinator of Special Services will be communicating regularly to the families of students receiving services with more specific information.

Technology Support: The coordinator of technology will be available from 8:05 AM - 3:15 PM each day to answer questions and address problems. For families who have limited or disrupted Internet service, the district will make accommodations, as needed, to support communication and delivery of instructional materials.

Food Services

Starting Monday, March 23, 2020, 5 days of Lunch and breakfast will be provided for qualified students and distributed twice a week. Food pick up will be available from 11:00 am -12:00 pm on Mondays and Thursdays. This will be done through our Food Service Management Company -Pomptonian.

Counselor Support: The school counselors and other personnel will be available from 8:05 AM - 3:15 PM to provide assistance for individual children. In addition, school counselors and administrators will be providing additional wellness resources and strategies via the district web site to reduce any anxiety children may have due to the global health situation.

District Personnel

District Administration – (4 staff members) – Administration will work on a rotating schedule each day to assure building coverage, assist with day-to-day operations, and oversee remote learning. When not in the building, administration will be available remotely.

Technology Coordinator – (1 staff member) – Technology Coordinator will be ‘on call’ to address any remote learning or technology issues. This includes student Chromebook maintenance and/or replacement.

Child Study Team – (6 staff members) – Child Study Team members will be checking in remotely with their cases as well as teachers to assure accommodations are being utilized to educate our special education students. They will also be holding virtual IEP meetings via video conferencing.

Custodial Staff – (4 staff members) – Custodial staff will continue working on a rotating schedule to clean the building on a daily basis and perform a deep cleaning of all classrooms and common areas.