

**Rochelle Park Board of Education
NJ School Board/Board Training 6:00 P.M.
Executive/Work Session 7:00 P.M.
Regular Meeting -7:30 P.M.
April 20, 2017**

- I. Call to Order**
- II. Roll Call**

| Board Member | Present | Absent |
|-------------------------------------|----------------|---------------|
| Mrs. Maria Lauerman, Vice President | | |
| Mr. Shirley Abraham | | |
| Mr. Sam Allos | | |
| Mrs. Arlene Ciliento-Buyck | | |
| Mrs. Teresa Judge Cravello | | |
| Mr. Matt Trawinski | | |
| Mrs. Dimitria Leakas, President | | |

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

IV. Work Session

Board Member discussion session.

Motion by _____, seconded by _____, to enter the regular meeting agenda ____P.M.

Roll Call

ML SA SA AB TC MT DL

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VI. Flag Salute

VII. Principal’s Report

- **PTA Report**

VIII. Building & Grounds Supervisor Report

IX. Reports – Board Committee Reports

2017 School Year

| Committees | Chairperson | Co-Chairperson |
|---|-----------------------|--|
| Buildings & Grounds | Shirley Abraham | Sam Allos, Arlene Ciliento-Buyck |
| Business, Finance, and Transportation | Dimitria Leakas | Sam Allos, Arlen Ciliento-Buyck |
| Curriculum, Instruction, and Assessment | Maria Lauerman | Shirley Abraham, Dimitria Leakas |
| Legislative and Policy | Teresa Judge Cravello | Shirley Abraham, Arlene Ciliento-Buyck |
| Personnel/Negotiations/ Staff Relations | Sam Allos | Maria Lauerman, Matt Trawinski |
| Special Education | Arlene Ciliento-Buyck | Shirley Abraham, Teresa Judge Cravello |
| Technology | Matt Trawinski | Maria Lauerman, Dimitria Leakas |

Board Liaison Assignments:

NJSBA/ BCSBA -Teresa Judge Cravello

Joint Boards- Dimitria Leakas

Municipality- Sam Allos

Community- Matt Trawinski

X. Annual Presentation of Proposed 2017-2018 School Budget

XI. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded. The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email. Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.
 Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.
 Roll Call

ML SA SA AB TC MT DL

XII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R10
POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

March 9, 2017 Regular Meeting & Executive Session 1 & 2

Motion by _____, second by _____,
 Roll Call

ML SA SA AB TC MT DL

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of March 2017 as listed:

| | | | |
|-----------------------------|--------------|-------------------------|-------------------------|
| <u>Enrollment</u> | | <u>Left</u> | <u>Entered</u> |
| Midland School | 497 | 1-3 rd Grade | PreK-2 |
| Hackensack H.S. | 134.5 | 1-7 th Grade | 1-3 rd Grade |
| Academies/Technical Schools | 18 | | |
| Totals | 649.5 | | |

| | | | |
|--------------------------------|---------|----------------------------------|------|
| <u>Pupil Attendance</u> | | <u>Teacher Attendance</u> | |
| Possible Days | 10945 | Possible Days | 1122 |
| Days Present | 10370.5 | Days Present | 1094 |
| Days Absent | 574.5 | Days Absent | 28 |
| % Present | 94.7% | % Present | 97% |

% Absent 5.3% **% Absent 3%**

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2017 for the Rochelle Park School District.

**Fire Drill – March 3, 2017
Lockdown Drill- March 30, 2017**

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for March 2017 on behalf of the Rochelle Park School District.

March 2017

Reported Cases: 1

Number of Cases open: 0

Number of Cases closed: 1

Number of Incidents determined to be HIB: 1

School Suspensions

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #2340- FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Sacco to host an in school program by the “Tenafly Nature Center” for her G & T students on June 9, 2017 at a cost to the parents of \$12.00.

Mr. Hornes, Mrs. Calderone, and Mrs. Roskowinski to accompany the 3rd grade students to the “Crayola Factory” in PA on June 8, 2017, at a cost to the parents of \$46.00.

Mrs. Leccese, Mr. Stack, and Mrs. Oliver to accompany the 4th grade students to the Bronx Zoo on June 12, 2017 at a cost to the parents of \$35.00.

Mr. Stack, Mrs. Oliver and Mrs. Leccese to accompany the 4th grade students to the Saddle River Park on June 6, 2017 at no cost to the parents or district.

Mr. Calabro, Mrs. Cherello, and Ms. Sherry to accompany the 5th grade students to a Rockland Boulders game in Pomona NY on May 31, 2017, this trip is being provided by the Rochelle Park Police Department's L.E.A.D. program.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #0162- NOTICE OF BOARD MEETINGS

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve moving of the May 11, 2017 Board of Education meeting to May 4, 2017 including the Annual Budget Hearing in accordance with State timelines.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #0130 BYLAWS & POLICIES

R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve a second reading and adoption of the following Bylaws, Policies, and Regulations:

Policy & Regulation

- #1510 American with Disabilities Act
- #2418 Section 504 of the Rehabilitation Act of 1973
- #3233 Political Activities
- #4233 Political Activities
- #5116 Education of Homeless Children
- #5850 Social Events
- #8330 Student Records
- #9120 Public Relations
- #9130 Public Complaints & Grievances
- #9310 Cooperation w/Municipal Agency

Policy

- #0155 Board Committees
- #2415.30 Title I-Educational Stability for Children in Foster Care
- #5330.04 Administering an Opioid Antidote
- #8454 Management of Pediculosis
- #9500 Cooperation with Educational Agencies
- #9541 Student Teachers/Interns

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #0130 BYLAWS & POLICIES

R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve to suspend the rules and adopt as a first reading the following Bylaws, Policies, and Regulations:

Bylaws

- #0000.01 Introduction
- #0000.02 Introduction
- #0000.03 Introduction

Policy & Regulation

- #2460 Special Education
- #R2460.1 Special Education –Location, Identification, and Referral
- #R2460.8 Special Education – Free and Appropriate Public Education
- #R2460.9 Special Education- Transition from Early Intervention Programs to Preschool Programs
- #R2460.15 Special Education- In Service Training Needs for Professional and Paraprofessional Staff
- #R2460.16 Special Education- Instructional material to Blind or Print-Disabled Students
- #3160 Physical Examination
- #4160 Physical Examination

Policy

- #2415.06 Unsafe School Choice Option
- #2464 Gifted and Talented Students
- #2467 Surrogate Parents and Foster Parents
- #2622 Student Assessment
- #8350 Records Retention

Regulations

- #2460.1 Special Education- Location, Identification, and referral
- #2460.8 Special Education- Free and Appropriate Public Educations
- #2460.0 Special Education- Transition from early Intervention Programs to Preschool Programs.
- #2460.15 Special Education- In Service Training Needs for Professional and Paraprofessional Staff.
- #2560.16 Special Education- Instructional Material to Blind or Print-Disabled Students

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

R9. RESOLVED: that upon recommendation of the Superintendent the Board of Education approves the abolishment of Policy 2320 as the required provisions of this policy are incorporated into Policy 5460.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

R10. RESOLVED: that the Board of Education does hereby authorize the Superintendent of Schools to submit the updated Special Education policies and regulations Statement of Assurance to the Commissioner of Education in Compliance with Part B of the IDEA and N.J.A.C. 6A:14-1.1 (b).

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

PERSONNEL RESOLUTIONS P1-P8
POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Leakas to attend “NJSBA Leaders Conference” on March 25, 2017 in Carlstadt at a cost of \$25.00
Mrs. Leakas to attend “NJSBA Public Relations Forum” on April 7, 2017 in Trenton at a cost of \$75.00

Ms. Esposito to attend “The World in our Classroom! Using Virtual Reality and Blended Learning” on June 1, 2017. This is a change of date on a previously approved workshop.

Mrs. Hanczaryk to attend “BELS Spring PD Session” on May 18, 2017 at no cost to the district for registration.

Dr. Zoeller to attend “Google Educator Level 2 certification Bootcamp” on June 1, 2017 at a cost to the district of \$185.00 for registration.

Mrs. Kotwica to attend “Hot Issues in Special Education Law” at Ramapo College on June 1, 2017 at no cost to the district.

Motion by _____, seconded by _____

Roll Call

ML SA SA AB TC MT DL

HIRING CERTIFICATED STAFF

***P2. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following personnel to the list of home instructors for the 2016-2017 school year, effective March 13, 2017.

Kaitlin Gallagher
Allison Hilla

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following personnel to the list of substitute latchkey personnel for the 2016-2017 school year.

Andrea Cahill - \$22.00 per hour

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

***P4. RESOLVED:** upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work for the following individuals at their per diem rate on an (as needed basis) as stated below:

Vanessa Aiello- not to exceed 8 days
Jessica DiCori- not to exceed 2 days
Melanie Ferla- not to exceed 8 days
Ellen Lender – not to exceed 2 days

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY #4150 – LEAVES

***P5. RESOLVED:** that the Board of Education does hereby approve the request of Joan Kim to go on maternity leave effective September 5, 2017 until her period of disability ends at which time Mrs. Kim will utilize her Family Leave Act for a period of twelve weeks, combined with period of unpaid leave. Her anticipated date of return is on January 2, 2018.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY#4117.2 RETIREMENT

***P6. RESOLVED:** that the Board of Education accept with regret, Catherine Miller's resignation and retirement letter dated April 3, 2017 from the Rochelle Park School District effective July 1, 2017. We wish her much luck and happiness in her retirement.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

Appoint Designated Persons

P7. WHEREAS, on or about March 24, 2017, an employee has filed an affirmative action complaint; and

WHEREAS, the Rochelle Park Board of Education's (hereinafter referred to as the "Board") Affirmative Action Officer requested to be recused from the investigation because he anticipated being fact witness in the investigation, thereby creating the potential for a conflict in his respective roles; and

WHEREAS, the Board's Policies require that the District investigate these allegations and make a recommended findings of fact and conclusions of law to the Board under Board Policy and Regulation Nos. 1530, "Equal Employment Opportunity Complaint Procedure"; and

WHEREAS, the Board has considered the matter and has determined that it is necessary and appropriate under the circumstances to appoint an Affirmative Action Officer, pro tem for the purposes of investigating the allegations and making recommended findings of fact and conclusions of law to the Board; and

WHEREAS, Maria Nuccetelli, Ed.D. (hereinafter referred to as "Dr. Nuccetelli") is an educational consultant who has agreed to act as the Board's Affirmative Action Officer pro tem for purposes of investigating this affirmative action complaint.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and reaffirms the appointment of Dr. Nuccetelli as Affirmative Action Officer, pro tem for purposes of investigating the affirmative action complaint and to make recommended findings of facts and conclusions of law

under Board Policy and Regulation Nos. 1530, "Equal Employment Opportunity Complaint Procedure".

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Rita Alvarez to the list of substitute cafeteria/playground aide and substitute classroom assistant for the remainder of the 2016-2017 school year at a rate of \$10.05 an hour:

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

FINANCE AND INSURANCE-RESOLUTIONS F1-F11

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education authorize a check run for the month of April 2017 with the amounts to be approved at the May meeting:

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F2. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of February 28, 2017, and March 31, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

Transfers

F3. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers March 2017.

ATTACHMENT

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

POLICY#6660- STUDENT ACTIVITY FUND

F4. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of March 2017.

Motion by _____, second by _____,
 Roll Call

ATTACHMENT

ML SA SA AB TC MT DL

POLICY #6510 – PAYROLL AUTHORIZATION

F5. RESOLVED: that the Rochelle Park Board of Education approves the payroll for March as follows:

Payroll

Month March

| Fund | Gross Payroll | Employer Share of Social Security | Employer DCRP Contribution | Total Payroll Expense |
|----------------|----------------------|--|-----------------------------------|------------------------------|
| Fund 10 | 543,261.68 | 5,964.92 | 721.73 | 549,948.33 |
| Fund 20 | 3,236.30 | - | | 3,236.30 |
| Fund 30 | - | | | - |
| Fund 61 | 15,043.21 | 1,150.81 | | 16,194.02 |
| Total | \$561,541.19 | \$ 7,115.73 | \$ 721.73 | 569,378.65 |

Motion by _____, seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY #6350 – CONTRACTS

F6. RESOLVED: that the Rochelle Park Board of Education approves the contract with Professional Education Services Inc. to provide services to a student on home instruction during the month of March 2017 for a maximum of (10) ten days, at \$32.00 per hour, two hours per day.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves to enter into a shared services contract with Bergen Tech to supply technology support services for the 2017-2018 school year as per the attached agreement.

ATTACHMENT

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F8. RESOLVED: that the Rochelle Park Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2017-2018 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Dr. Geoffrey W. Zoeller, Jr., Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Rochelle Park students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for nonpublic school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F9. RESOLVED, upon recommendation of the Superintendent, the Board of Education approves architectural services for the following projects, as per the attached proposals.

- Flooring Replacements at Midland School \$5,750.00
- AC Feasibility Study on an hourly rate not to exceed \$4,500.00

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F10. WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) advertised for bids regarding the Infrastructure Upgrade – Electrical Service Upgrade Project at Midland School (hereinafter referred to as the “Project”); and

WHEREAS, on April 6, 2017, the Board received bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Vanore Electric, Inc. (hereinafter referred to as “Vanore Electric”) with a base bid in the amount of \$107,825; and

WHEREAS, the bid submitted by Vanore Electric is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Vanore Electric;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Vanore Electric in a total contract amount of \$107,825.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

F11. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

| Group/Organization | Use/Purpose/Room | Dates | Rental Fee |
|---|----------------------------------|----------------------------|------------|
| Bergen County PTA- provided proper insurance certificate is received | Auditorium | May 31, 2017 | None |
| MRPSB | Auditorium | *March 20-April 7, 2017 | None |
| RP Baseball | Auditorium | *March 24-April 7, 2017 | None |
| Sacred Heart Church | Parking Lot- overflow parking | April 14, 2017 | None |

*Alternating schedule.

Motion by _____, second by _____,

Roll Call

ML SA SA AB TC MT DL

X. Open Public Forum

(Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

XI. Announcements

The next Board of Education Meeting will be held on Thursday, May 4, 2017 at 7:30 P.M. in the Media Center, which will be inclusive of the Annual Budget Hearing.

XII. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include: _____

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

XIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

ML SA SA AB TC MT DL