

**Rochelle Park Board of Education  
Executive/Work Session Minutes 7:00  
Regular Meeting Minutes– 7:30 P.M.  
March 9, 2017**

- I. Call to Order and Flag Salute**
- II. Roll Call**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Mrs. Maria Lauerman, Vice President	X (7:13)	
Mrs. Shirley Abraham	X	
Mr. Sam Allos	X	
Mrs. Arlene Ciliento Buyck	X (7:37)	
Mrs. Teresa Judge Cravello	X	
Mr. Matt Trawinski	X (7:06)	
Mrs. Dimitria Leakas, President	X	

Others present:

- Dr. Geoffrey W. Zoeller Jr. Ed.D. Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian R. Cannici, Principal
- Mr. Kevin Woods, Building and Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

**III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:**

**HIB, Personnel**

**NOW HEREFOR BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mrs. Judge Cravello, seconded by Mr. Allos, to open Executive Session at 7:02 P.M.  
Roll Call 4-0  
Motion Carried

Motion by Mrs. Abraham, seconded by Mr. Trawinski, to close the Executive Session and enter the Work Session at 7:23P.M.  
Roll Call 6-0  
Motion Carried

**IV. Work Session**

- Discussion on distribution of flyers. The current policy is more conservative states only our items. Currently we do provide this as a public service to community organizations via our Thursday folders. There was a range of thoughts and ideas on the subject. Dr. Zoeller reminded the board that we provide electronic distribution's as a courtesy.

Motion by Mr. Allos, seconded by Mrs. Judge Cravello, to enter the regular meeting agenda 7:36 P.M.

Roll Call 6-0

**V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that” “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

**VI. Flag Salute**

**VII. Honors and Awards**

**Educational Professional of the Year**

**WHEREAS, The Board of Education recognizes the outstanding qualities of its staff and commends them for their dedication to Rochelle Park; and**

**WHEREAS, The Board of Education wishes to commemorate Mrs. Fuchs’ superior service by publicly acknowledging her as a recipient of the Educational Service Professional of the year Award for 2016-2017; now therefore be it**

**RESOLVED, that the Rochelle Park Board of Education congratulates Mrs. Fuchs and takes official notice of her individual accomplishment.**

Motion by Mrs. Lauerman, seconded by Mr. Allos

Roll Call 7-0

Motion Carried

Mr. Cannici spoke highly of Mrs. Fuchs’s time at Midland. Mrs. Fuchs thanked everyone for this honor given to her, adding that she enjoys working at Midland.

**TEACHER OF THE YEAR**

**WHEREAS, The Board of Education recognizes the outstanding qualities of its staff and commends them for their dedication to Rochelle Park; and**

**WHEREAS, The Board of Education wishes to commemorate Mrs. Sobeck’ s superior service by publicly acknowledging her as a recipient of the Educator of the Year in Teaching Award for 2016-2017; now therefore be it**

**RESOLVED, that the Rochelle Park Board of Education congratulates Mrs. Sobeck and takes official notice of her individual accomplishment.**

Motion by Mrs. Abraham, seconded by Mrs. Lauerman

Roll Call 7-0

Motion Carried

Mr. Cannici spoke highly of Mrs. Sobeck and her time at Midland. Mrs. Sobeck congratulated Mrs. Fuchs. Thanked the Administration, Board of Education, fellow faculty, staff, parents, and students. She is very grateful that the district took a chance on a midlife teacher. She thanked Mrs. Hani and Mrs. Fernandez, the other Kindergarten teachers she works closely with. She thanked her assistants including Mrs. Geoffroy, her family, mentioning that both of her daughters are in the teaching profession. Mrs. Sobeck ended with reading John W. Schlatter piece called "I Am a Teacher".

President Leakas read a letter congratulating both Mrs. Sobeck and Mrs. Fuchs.

Dr. Zoeller joined in the congratulations, adding that these awards are well deserved.

### 2<sup>nd</sup> MARKING PERIOD HONOR ROLL

Mr. Cannici will announce the names of the students who achieved Honor Roll status for the 2<sup>nd</sup> marking period.

### **VIII. The Board will briefly recess following the distribution of awards and reconvene in the Media Center.**

Motion by Mrs. Lauerman, seconded by Mr. Allos, to go into recess at 8:10 P.M.

Roll Call 7-0

Motion Carried

Motion by Mrs. Lauerman, seconded by Mrs. Abraham, to exit recess and reopen the regular agenda at 8:20 P.M.

Roll Call 7-0

Motion Carried

### **IX. Superintendent's Report Dr. Zoeller reported the following:**

- **Current year calendar and 2017/2018 school year. This aligns with the Region V districts.**
- **Professional development approvals. Including Google training.**
- **Explanation of F5 requested by President Leakas. Dr. Zoeller explained that a preliminary budget needs to be sent to the county. That is what this resolution is for. The district is looking at a 0.61% increase, and that is greatly affected by an 18% increase in health benefits. That is controlled by the state. State aid is flat.**
- **Explanation of F14-F15 requested by President Leakas. Dr. Zoeller explained first one is to replace flooring in classrooms on the third floor. We did two rooms already and now we want to do the floors facing Rochelle Ave on the third floor. The classrooms on the south side of the building are the hottest rooms in the building. Therefore this resolution would put air conditioning in 6 classrooms, the hottest 6 classrooms. This is to ask state approval.**
- **F15 is adding it to the long range facility plan. Both is ask the state for approval. All the projects are funded by capitol reserve that has been put aside.**
- **A question arose regarding electrical. Dr. Zoeller explained that is being looked at, PSE&G came out to look at the transformer, they own it, they are responsible to upgrade. We have to pay for everything that comes out to the building. That was also discussed and the board has already approved that work. Flooring out of the referendum money, condensing units we will see what the bids come back at and**

- what the state says. Discussion on type of units, warranties', but district is not there yet we have to receive state approval first.
- A question on F16/F17- Mrs. Judge Cravello asked for clarification. Dr. Zoeller explained, for instance, you have two contractors working on your home, one doesn't finish the work, you then pay contractor two to complete the work, second is if you want to add something to a contract. We have one contractor doing work and we asked them to do a few extra things, for instance you don't put in new doors and not replace the center mullion. The other one contractor left, has another big job somewhere else and is not interested in completing our punch list, so we have another contractor do the work. The first contractor doesn't get paid for that work, so in the long run it's not costing us any more money.
- X. Director of Curriculum & Instruction's Report Mrs. Hurd reported the following:
- Curriculum- teaches in grades K,1, 4, and 5 have completed their science curriculum writing. Upcoming meeting March 21<sup>st</sup> – Art Curriculum
  - PARCC- teachers will receive training on test administration at the April faculty meeting.
  - NJASK- Mrs. Hurd will attend training for preparation of the NJASK Science in Grades 4 & 8.
  - Two textbook series, one from each ELA and Math, have presented to our teachers in grades K-5. There will be one more presentation for each subject area for the teachers, and then a decision will be made as to what series will be used in the fall.
- XI. Principal's Report Mr. Cannici reported the following:
- Family Math Night- Mr. Cannici thanked Ms. Leccese, Mrs. Barriento, and Ms. Esposito for all their hard work. Classroom Close-Up filmed the latest Math night and it should be out by May.
  - Thanked the PTA for the funds they raised for field day.
  - Kindergarten registration is being held every Tuesday in March from 1P.M. to 3 P.M. information is on the website.
  - The spring evening concert will be held on March 30<sup>th</sup>.
  - PTA Report Mrs. Kral reported that the next meeting will be March 14<sup>th</sup>. The program will be founder's day.
- XII. Building & Grounds Supervisor's Report Mr. Woods reported the following:
- Mr. Woods went into depth on the transformer. It is not our transformer; therefore PSE&G will replace it. There will be very minimal cost to the district for panel upgrades after the transformer is replaced.
  - Fence along the back of the property by Williams St, placing a sign post in front of every spot, extra barrier of protection.
  - Flag pole- We are looking to replace the flag pole in front of the school. The mechanism for raising and lowering the flag no longer works, also the flag constantly gets stuck in the tree, therefore, the pole would be moved over to prevent that from happening. The tree is in dedication to someone and therefore we cannot take down the tree. Mr. Woods thanked Mrs. Judge Cravello for putting him in touch with Mr. Salvini from the American Legion Post 170, and he thanked Mr. Salvini who generously arranged for a \$500. donation towards the new pole. There was a discussion regarding a dedication of the new flag pole and inviting the American Legion to the dedication.

**Mrs. Judge Cravello commented on the age of the fuses. There was a discussion of a dedication ceremony for anyone who would like to make a donation towards the flagpole you can contact Dr. Zoeller or Mr. Woods.**

### **XIII. Reports – Committee Action Items**

**Buildings & Grounds**-Shirley Abraham- Thanked Mr. Woods for his perseverance regarding the transformer. The committee's next meeting is May 4<sup>th</sup> at 6PM

**Business, Finance, and Transportation**-Dimitria Leakas -Thanked Dr.Zoeller and Mrs. Pfohl for their work on the budget which includes tax relief to the taxpayers in 2018-2019 school year. She realizes the pressure to remain under the 2% cap. Finally we will be putting a quarter of a million aside again for tax relief in the 2018-2019 school year.

**Curriculum, Instruction, and Assessment**-Maria Lauerman- The committee met on March 2<sup>nd</sup>. The Curriculum Consortium has been very busy, ELA 3-5 done in the revision stage, Science K-2 done, in the process of revising the Art curriculum. In the area of textbooks, the teachers will make the final decision on ELA and Math books. No textbooks for science, going towards a more web based curriculum. PARCC testing will take place in 2 weeks instead of three. Dr. Zoeller met with Dr. Schepis who agreed to donate another set of iPads for Kindergarten. Brochures will be going out for the summer enrichment. Two times, 1<sup>st</sup> students will be picked up from the Rec. Camp at Carlock, or parents can drop off students at the school at 2P.M. It will piggy back on the town program allowing working parents more options and also give the students more instructional time.

**Legislative and Policy** -Teresa Judge Cravello- Legislation on homeless students in homeless shelters for over one year. Develop educational fact sheet on prescription opiates. High Education to act as a safe zone for undocumented persons. Changes will be made to the Special Education policies; we are waiting to hear from Strauss Esmay our policy company. We are also updating all of our polices guides some are as old as 1995. Mrs. Judge Cravello thanked Mrs. Meyers for her work on the Lice Policy.

**Personnel/Negotiations/ Staff Relations**-Sam Allos- contract is ratified.

**Special Education**-Arlene Ciliento-Buyck- The PreK classes are using the Rethink PreK curriculum, gives data on socialization and behaviors. The parent component has not been activated. The thought process was to have the staff familiar with the software, and then open up the parent section. Special Education monitoring will occur on April 4<sup>th</sup>. The committee will meet again on June 1, 2017 @ 7:30 PM.

**Technology**- Matt Trawinski- Dr. Schepis has again agreed to purchase iPads for another classroom. Mr. Trawinski thanked Dr. Zoeller for his participation in this process and Mrs. Cravello for initiating the districts relationship with Dr. Schepis.

#### **Board Liaison Assignments:**

**NJSBA/ BCSBA** -Teresa Judge Cravello- Next meeting will be March 30<sup>th</sup> at Maggiano's in Hackensack for both Bergen and Passaic County. The School Boards convention is scheduled for October 23-26 in Atlantic City, the convention. Mrs. Judge Cravello explained that the convention is for training, to see vendors. Theme is education for a common purpose. See Mrs. Kobylarz is you are interested in going.

**Joint Boards**- Dimitria Leakas- Hackensack is running a Town hall meeting; the speaker will be Michael DeLeon. High School musical Urine town will be next week March 16, 17, 18, and 19. Fashion Show April 4<sup>th</sup> tickets are \$55.00. Hackensack spring break is April 10-14. The top twenty dinner is coming up. *Dr. Zoeller no information as to when, added that Rochelle Park doesn't make up 20% of Hackensack's population, but we make up 20% of the top twenty. It speaks to the quality of our students we are sending there.*

**Municipality-** Sam Allos- Mr. Houser commended the progress at the school. Mr. Allos had a discussion with Mr. Houser regarding a program that matches students with businesses in town. *President Leakas thanked Mr. Allos and Mr. Houser for their interest.*

**Community-** Matt Trawinski – announced that the RPEA and PTA scholarship applications are out. The Police Department has a service called NIXLE, an emergency alert system. He urged residents to sign up. The Easter Egg hunt will be next Saturday 10 AM at Carlock field.

*President Leakas took a moment to thank her colleagues on the board, administration, faculty and staff, for their outpouring of love and support in the wake of her brothers passing, after his 15 year battle with cancer.*

**XIV. Open Public Forum** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mr. Allos, to open public comment at 9:16 P.M.

Roll Call 7-0

Motion Carried

Mrs. LaFace Chestnut St. - voiced her concern regarding board policy covering the distribution of flyers. She claimed that while the flyer that she wanted distributed in hard copy was denied she has received other flyers in her children's backpacks. She also was upset with the fact that the flyer didn't immediately go out upon request. She added that the website doesn't have a click counter feature, which she stated would help in establishing exactly how many visitors view the virtual backpack. In closing she feels the board should consider this policy carefully before putting it in place.

Mr. Brown Howard Ave- introduced himself as the new President of RP Soccer. He stated that last year hard copies went home and enrollment was up. He has talked to Baseball and Softball and they are having the same issues. He asked is it because they are not seeing it? He knows firsthand, someone who has children and doesn't have an email account. He then asked how that person would get the information. He added that he has no problem doing the paperwork and placing it in the boxes. He then asked about the permit process.

*Mrs. Kobylarz explained that the forms for the permits are online, in addition to a concussion policy that must be signed, insurance is also required.* Mr. Brown added that he has been fortunate to have coaches to help him but he sees parent involvement going down. *President Leakas stated it is in every organization, community involvement is dwindling.*

Mrs. Verhasselt Forest Pl.- asked if the costs for the electrical usage for the condenser units would be figured upfront.

*Dr. Zoeller explained that it is a law of averages and hard to determine load beforehand. The threshold will be set high and look at what is an optimal temperature for that room. Will have to do a law of averages.*

*Mrs. Verhasselt commenting on the tax relief that the Board was putting away for the 2018-2019 school year, stating that it should be highly publicized. Dr. Zoeller responded that it will certainly be well publicized when the budget comes out.*

*Mrs. Verhasselt thinks the establishment of an educational foundation is great. She then questioned the conference Mr. Woods is scheduled to attend in Atlantic City.*

*Mr. Woods explained that his association makes it difficult not to attend. He is required to have 7 CUES credits, and therefore if this is the only time they run those courses he has to attend once every two years in order to keep his certification up to date.*

*Mr. Thorp- W. Oldis St. He asked the board if they have looked at the electrical work has it been looked at as a whole. Further down the line and how things might change Mr. Woods explained that they have, during spring break additional capacity will be added to the new electrical panels, in addition to upgrading of the transformer.*

*Mr. Houser E. Passaic St. – Commented on his conversations with Mr. Allos. They shared many good ideas. Summer school program, the town last year had an issue with families that did not have the money to send their children to camp, asked if the school has anything in place for the new summer school program, if that issue comes up. He would like to see as many children participate as possible. He would also like to explore a program where students can be township committeeman for a day. Mr. Cannici added there was a program in effect in the past. He added it was a benefit for the town and community.*

*Mr. Houser reassured the school board that the town is working diligently to be sure that the library doesn't go away.*

*President Leakas thanked Mr. Houser. Dr. Zoeller added that as an educator he believes in a strong public library.*

*Motion by Mrs. Ciliento Buyck, second by Mrs. Lauerman, to close public comment at 9:43 P.M.*

*Roll Call 7-0*

*Motion Carried*

## **XV. Items for Board Action - Resolutions**

**Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.**

### **ROUTINE MATTERS RESOLUTIONS 1-10**

#### **POLICY #0168 – APPROVAL OF BOARD MINUTES**

**R1. Resolved, that the Rochelle Park Board of Education approves the minutes of the following meetings:**

#### **February 9, 2017 Regular Meeting**

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman

Roll Call 7-0

Motion Carried

#### **POLICY #5200 - ATTENDANCE**

**R2. RESOLVED: that the Board of Education approves the attendance report for the month of February 2017 as listed:**

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	497		
Hackensack H.S.	133.5		
Academies/ Technical Schools	18		
<b>Total</b>	<b>648.5</b>		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	8432	Possible Days	918
Days Present	7865	Days Present	871
Days Absent	567	Days Absent	47
% Present	93%	% Present	94.8%
% Absent	7.0%	% Absent	5.2%

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**POLICY #2431 – ATHLETIC COMPETITION**

**R3. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the 2017 Baseball and Softball Schedules as presented.

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**POLICY #8210 - SCHOOL YEAR**

**R4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the School Calendar for the 2017-2018 school year as submitted.

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**R5. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the revisions to the School Calendar for the 2016-2017 school year as submitted.

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman  
Roll Call 7-0  
Motion Carried

**Policy #8420 – EMERGENCY & CRISIS SITUATIONS**

**R6. RESOLVED:** that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of February 2017 for the Rochelle Park School District:

- Fire Drill – February 8, 2017
- Security Drill - February 27, 2017

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman

Roll Call 7-0  
Motion Carried

**Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING**

**\*R7. RESOLVED:** that the Rochelle Park Board of Education approves the following HIB, Incident and Suspension Report for February 2017 on behalf of the Rochelle Park School District.

**February 2017**

Reported Cases: 1  
Number cases open: 0  
Number cases closed: 2  
Number cases determined to be HIB: 2\*  
Suspensions:

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman

Roll Call 7-0

Motion Carried

\*To be discussed in executive session

**POLICY #2340 – FIELD TRIPS**

**R8. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Ms. Mallon, Mrs. Raimondi, Mrs. O'Brien (A), Mrs. Fletcher, and Mrs. McCormick to accompany the 6<sup>th</sup> grade students to "NJ Sea Grant Consortium" in Fort Hancock NJ on May 10, 2017 at a cost of \$22.00 per student, to be borne by the parents.

Mrs. Cherello, Ms. Sherry, Mr. Calabro, and Mrs. Gerber to accompany the 5<sup>th</sup> Grade Students to Medieval Times on April 27, 2017 at a cost of \$33.50 per student, to be borne by the parents.

Mrs. Sobeck, Mrs. Hani, Ms. Fernandes, Ms. Johnson, Ms. Barbieri, Mrs. Geoffroy, Mrs. Gomez, Mrs. DeSimone, and Mrs. Pallouras to accompany the PreK & K students to Bergen PAC on May 18, 2017 at a cost of \$18.00 per student, to be borne by the parents.

Mrs. Hernando, Mrs. Miller, and Mrs. Hamilton to accompany the 1<sup>st</sup> Grade students to the Liberty Hall Museum on May 10, 2017 at a cost of \$23.00 per student to be borne by the parents.

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman

Roll Call 7-0

Motion Carried

**POLICY #0130 BYLAWS & POLICIES**

**R9. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve a first reading of the following Bylaws, Policies, and Regulations:

**Policy & Regulation**

- #1510 American with Disabilities Act
- #2418 Section 504 of the Rehabilitation Act of 1973
- #3233 Political Activities
- #4233 Political Activities
- #5116 Education of Homeless Children
- #5850 Social Events

**#8330 Student Records**  
**#9130 Public Complaints & Grievances**  
**#9310 Cooperation w/Municipal Agency**  
**Policy**  
**#0155 Board Committees**  
**#2415.30 Title I-Educational Stability for Children in Foster Care**  
**#5330.04 Administering an Opioid Antidote**  
**#8454 Management of Pediculosis**  
**#9500 Cooperation with Educational Agencies**  
**#9541 Student Teachers/Interns**

Motion by Mrs. Ciliento Buyck, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

Mr. Allos brought up policy #0155 Board Committees- clarification was given on the changes to the policy. It has been amended to match what is done currently.  
The board had a lengthy discussion on policy #9120 Public Relations. It was removed from the group and voted on separately.

**R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve a first reading of the following Policy.**

#9120 Public Relations

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman  
Roll call 4-3 (Abraham, Cravello, Trawinski)  
Motion Carried  
Mr. Trawinski stepped out of the meeting.

**PERSONNEL- RESOLUTIONS 1-9**  
**POLICY #3240 - PROFESSIONAL DEVELOPMENT**

**P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Dr. Zoeller, Ms. Mallon, Ms. Leccese, Mrs. Hernando, Mrs. Cahill, and Mrs. Jacobus to attend Google Boot Camp Level 1 on May 18-19, 2017 at a cost of \$225.00 per registration.

Mr. Kevin Woods to attend "NJ Building and Grounds Association Conference" in Atlantic City on March 13-15, 2017 at a cost to the district of \$412.74.

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following individuals for CPR training during the 2016-2017 school year.**

**Sue Antista**

**Nancy Gomez**

**Kristy Berta  
Krista Fuchs  
Claudette Geoffroy  
Colleen Gerber**

**Bernadette Holzmann  
Debbie Pallouras  
Angela Scarpa  
Mary Zambrano**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**\*P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves Taylor Fuchs to the Substitute Teacher list for the remainder of the 2016-2017 school year at the rate of \$85.00 per day.**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**\*P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves Angela LaFace as a Library Volunteer for the remainder of the 2016-2017 school year.**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**P5. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves Sonia Romero as a substitute custodian for the 2016-2017 school year.**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**P6. RESOLVED: upon recommendation of the Superintendent, that the Board of Education approves Sonia Romero as a .6 Long Term Leave replacement custodian on an as needed basis for the 2016-2017 school year, salary based on prorated basis, Step 1 of the custodial guide. (no benefits)**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**\*P7. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves Sheryl Meyers to stay until 3:45 on Feb 28, March 7,8,14,15 & 21, 2017 and until 4:00 PM on March 2, 2017 at \$32.00 per hour, in conjunction with chorus practice.**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**P8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves Vanessa Aiello as the Part Time Coordinator of the Child Study Team, at a pro-rated salary of \$3,000.00, starting March 1, 2017 for the remainder of the 2016-2017 school year.**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**POLICY #4150 – LEAVES**

**P9. RESOLVED: that the Board of Education does hereby approves the request of Mrs. Lauren Cherello to go on maternity leave effective September 1, 2017 until her period of disability ends at which time the Family Leave Act will be utilized until December 22, 2017.**

Motion by Mr. Allos, seconded by Mrs. Lauerman  
Roll Call 6-0  
Motion Carried

**FINANCE AND INSURANCE- RESOULTIONS- F1-F17**

**Upon the recommendation of the Business Administrator to the Superintendent:**

**POLICY #6460 – PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED, that the Rochelle Park Board of Education approves the March 2017 Bill List as approved by the Finance Committee, attached and listed below:**

<b>Fund</b>	<b>Total Expenditures</b>
<b>10 – General Fund</b>	\$597,362.34
<b>20 – Federal Grant</b>	\$18,217.37
<b>30 – Referendum Account</b>	\$49,712.01
<b>40- Debt Service</b>	\$270,288.75
<b>60 – Cafeteria</b>	\$22,512.89
<b>61 – Afterschool Program</b>	\$5,930.24
<b>Total</b>	\$964,023.60

ATTACHMENT

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**POLICY #6820 – FINANCIAL REPORTS**

**Monthly Budgetary Line Item Status Certifications**

**F2. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of January 31, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and**

**FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**POLICY#6660- STUDENT ACTIVITY FUND**

**F3. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of February 2017.**

ATTACHMENT

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**Transfers**

**F4. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for February 2017.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**Approval of Submission of 2017-2018 Tentative School District Budget to Bergen County ECS**

F5. BE IT RESOLVED that the Rochelle Park Board of Education, County of Bergen, approves the 2017/18 school year budget as follows:

<b>Fund</b>	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund (10)	\$12,388,893	\$11,197,749
Special Revenue Fund (20)	\$159,660	\$0
Debt Service Fund (40)	\$460,328	\$303,816
<b>Total</b>	<b>\$13,008,881</b>	<b>\$11,501,565</b>

WHEREAS, school district Policy 6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017/18.

NOW, THEREFORE, BE IT RESOLVED that the Rochelle Park Board of Education hereby establishes the School District travel maximum for the 2017/18 school year at the sum of \$15,000; and

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F6. RESOLVED: that the Rochelle Park Board of Education approves the February 2016 payroll as follows:**

**Payroll**  
**Month February**

<b>Fund</b>	<b>Gross Payroll</b>	<b>Employer Share of Social Security</b>	<b>Employer DCRP Contribution</b>	<b>Total Payroll Expense</b>
<b>Fund 10</b>	487,095.50	6,049.77	615.35	493,760.62
<b>Fund 20</b>	3,236.30	-		3,236.30
<b>Fund 30</b>	-			-
<b>Fund 61</b>	17,761.77	1,358.78		19,120.55
				-
<b>Total</b>	\$ 508,093.57	\$ 7,408.55	\$ 615.35	516,117.47

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**POLICY # 6160 GRANTS FROM PRIVATE SOURCES**

**F7. RESOLVED, that the Rochelle Park Board of Education accepts a check in the amount of \$4,595.20, from Jason F. Schepis DMD LLC to be used for the purpose of instructional technology resource, for the Early Childhood Kindergarten program.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F8. RESOLVED, that the Rochelle Park Board of Education approves the submission of a grant application to the NJEA Frederick L. Hipp Foundation for Excellence in Education, per the attached.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**POLICY#6460 PAYMENT OF GOODS AND SERVICES**

**F9. RESOLVED, that the Board of Education approves payment to Larocca, for the Infrastructure renovations/restroom project, in the amount of \$27,707.20.00.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F10. RESOLVED, that the Board of Education approves payment to C&M Doors, for the Infrastructure renovations/Interior door upgrades project, in the amount of \$16,080.00.00.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F11. RESOLVED: Upon the recommendation of the superintendent, the Board of Education approves the submission of the SGI Flexible Multi-Purpose Room Renovation at the Midland School to the State Department of Education as an “Other” Capital Project.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**POLICY 6350 – CONTRACTS**

**F12. RESOLVED: that the Rochelle Park Board of Education approves the revision of the Joint Purchasing Agreement with Region V for the 2016-2017 school year.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F13. RESOLVED: that the Rochelle Park Board of Education approves the contract with Professional Education Services Inc. to provide services to a student on home instruction from January 10, 2017 to February 17, 2017, at \$32.00 per hour, two hours per day.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F14. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the submission of the following projects to the State Department of Education as an “Other Capital Project”:**

- 1. Classroom Flooring Replacement-3<sup>rd</sup> Floor North at Midland School**
- 2. New Classroom Condensing Units for 6 Classrooms at Midland School.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**LONG RANGE FACILITY PLAN**

**F15. RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approve the amendment of the Long Range Facility Plan to revise and add the following project: “Condensing Units for 6 classrooms at Midland School.”**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F16. Motion: that upon the recommendation of the Superintendent, approval be given to**

**the following resolution:**

**WHEREAS**, C & M Door Controls, Inc. was awarded the bid for the Infrastructure Renovations/Interior Door Upgrades to the Midland School; and

**WHEREAS**, C & M Door Controls, Inc. has submitted the following change order proposal which has been approved by the architect: Change Order Proposal #003 Miscellaneous Door hardware Repair and Replacement at Doors 117A, 117B, 105A, 117C, Cafeteria Storage, Kitchen Entrance and Office, 207,210,213,216,218A, 218B, 219, 226, 236, Superintendent Office, 322,3<sup>rd</sup> Floor Bathrooms, Exterior Elevator. \$9,050.00.

The Total Contract value will increase by this Change Order in the amount of \$9,050.00; Total Contract sum \$111,250.00; and

**WHEREAS**, Environetics Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:264.9;

**NOW THEREFORE BE IT RESOLVED** that the Board approves this change order and the contract amount is revised to reflect this change.

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

**F17. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:**

**WHEREAS**, LaRocca Inc. was awarded the bid for the Infrastructure Renovations/Restroom Upgrades to the Midland School; and

**WHEREAS**, La Rocca Inc. has submitted the following change order proposal which has been approved by the architect: Change Order Proposal #002 Miscellaneous Acoustical Ceiling Repairs.  
\$2,150.00.

The Total Contract value will increase by this Change Order in the amount of \$2,150.00; Total Contract sum \$303,648.00.00; and

**WHEREAS**, Environetics Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:264.9;

**NOW THEREFORE BE IT RESOLVED** that the Board approves this change order and the contract amount is revised to reflect this change.

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 6-0  
Motion Carried

Mr. Trawinski returned to the meeting.

**X1. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in**

**Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mr. Allos, to open public comment at 10:13 P.M.

Roll Call 7-0

Motion Carried

Mrs. Verhasselt- Forest Pl- made a suggestion that in reference to the virtual folders things do sometimes fall through the cracks and there are families that don't have access or can't make it to the library during their hours.

Mrs. Kral- W. Oldis - some of the flyers that the PTA send out like Joe Corbi Pizza sales, they have to be a paper copy.

Motion by Mr. Allos, seconded by Mrs. Ciliento Buyck, to close public comment at 10:17 P.M.

Roll Call 7-0

Motion Carried

**XII. Announcements**

**The next Regular Meeting will be held on Thursday, April 20, 2017, at 7:30 PM in the Media Center.**

**XIII. 2<sup>nd</sup> Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel, Legal Matters

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Judge Cravello, seconded by Mr. Allos, to open Executive Session at 10:17 P.M.  
Roll Call 7-0  
Motion Carried

Motion by Mrs. Abraham, seconded by Mr. Trawinski, to close Executive Session at 10:49 P.M.  
Roll Call 7-0  
Motion Carried

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerma,, to resume Regular Meeting Agenda at 10:50 P.M.  
Roll Call 7-0  
Motion Carried

#### **XIV. Adjournment**

Motion by Mrs. Lauerma, seconded by Mr. Allos, to adjourn meeting at 10:51 P.M.  
Roll Call 7-0  
Motion Carried