

**Rochelle Park Board of Education  
Executive Session 7:00 P.M.  
Regular Meeting-7:30 P.M.  
December 8, 2016**

- I. Call to Order and Flag**
- II. Roll Call**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mr. Sam Allos, Vice President		<b>X</b>
Mrs. Shirley Abraham		<b>X</b>
Mrs. Arlene Ciliento- Buyck	<b>X</b>	
Mrs. Teresa Judge Cravello	<b>X</b>	
Mrs. Maria Lauerman	<b>X</b>	
Mr. Mark Scully	<b>X</b>	
Mrs. Dimitria Leakas, President	<b>X (arrived 8:15 PM)</b>	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mrs. Jennifer Pfohl, Business Administrator
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian Cannici, Principal
- Mrs. Ellen Kobylarz, Board Secretary

- III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:**

**Personnel Matters and Student Discipline Matter**

**NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mrs. Lauerman, seconded by Mrs. Judge Cravello, to open Executive Session at 7:00 P.M.  
Roll Call 4-0  
Motion Carried

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman, to close Executive Session at 7:20P.M.

Roll Call 4-0  
Motion Carried

The Board took a 10 minute recess which allowed the public time to come in and get settled.

Motion by Mrs. Judge Cravello, seconded by Mrs. Ciliento Buyck, to resume Regular Meeting  
Agenda at 7:30 P.M.

Roll Call 4-0  
Motion Carried

#### **IV. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President**

**In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”**

**“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”**

In President Leakas and Vice President Allos’ absence, Mr. Scully presided over the meeting.

#### **V. Salute to the flag- Lead by Gabriella Bulger.**

**Dr. Zoeller asked everyone to remain standing for a moment of silence in memory of Lee Borntreger who passed away on December 4<sup>th</sup>. Mrs. Borntreger served on the Rochelle Park Board of Education for 18 years.**

#### **VI. Principal’s Report Mr. Cannici reported the following:**

- **Recognition of Student Achievement Mr. Cannici acknowledged the 1<sup>st</sup> marking period Honor Roll Students.**
- **We recently conducted a successful test of our emergency contact system (school messenger) on Monday, December 8<sup>th</sup>. Phone calls and emails went out to our parents, staff members and administration. We will use this system to share urgent news and information regarding school closings and emergencies.**
- **Mr. Cannici will be attending a workshop entitled, “Affirmative Action Updates and New Legal Rulings’ from 9 A.M. to 12:00 P.M. This workshop is for Affirmative Action Officers, HR personnel, and other Administrative Staff. It will be held in Oradell.**
- **Our last day of school before Winter Recess is Friday; December 23<sup>rd</sup>. parents are reminded that this is a shortened session of school ending at 12:41 P.M. classes will resume on Tuesday January 3<sup>rd</sup>.**
- **Mr. Cannici thanked Mr. Scully for his time and service on the Board of Education. He was always a constant source of support and encouragement. Mr. Cannici added that he always knew he had his support and trust. He served with purpose. Thank you for all you did for me.**
- **PTA Report – no report**

#### **VII. Business Administrator’s Report Mrs. Pfohl introduced Ms. Wohlleb and her assistant Louisa.**

- **Audit Report – Heidi Wohlleb from Nisivoccia, the districts auditors, presented the audit report to the board. Financially we are in good shape, there were no audit recommendations. There was a short discussion on money that was put aside for tax relief in 2018. The state requires you to use the money two years after, so it could not be used now.**

*Dr. Zoeller was impressed; stated he couldn't remember a time as an administrator where there were no recommendations. Kudo's to Mrs. Pfohl and her staff.*

**VIII. Director of Curriculum & Instruction Report Mrs. Hurd reported the following:**

- **ELA Grades 1&2 met for a second time last month, and will meet one more time in January to complete each grade's curriculum.**
- **ELA Grades, 3,4,& 5 met Wednesday to begin revisions on each of their ELA Curricula.**
- **Art curriculum revisions will begin in January.**
- **Science K-5 will begin in January as well.**
- **PARCC testing Grades 6-8 Thursday April 20<sup>th</sup> – Friday, April 28<sup>th</sup>. Teachers received the schedules today. They will officially go out on Monday.**
- **PARCC testing Grades 3-5 Monday May 8<sup>th</sup>-Friday May 12<sup>th</sup>. Make-ups will take place the week of May 15<sup>th</sup>.**

*Mr. Scully commented and wanted it publicly known that once the curriculum is revised that is not the end of it. Curriculum runs on a 5 year cycle, constantly being updated.*

**IX. Superintendent's Report Dr.Zoeller reported the following:**

- **Tonight we acknowledged our Honor Roll Students. Congratulated the students on their hard work and success. In addition he also congratulated the teachers who work with these students each day.**
- **I am proposing January 5, 2017 as our re-organization meeting 7:00 P.M. with a regular meeting on January 12, 2017 starting at 7:30 P.M. Executive at 7:00 P.M.**

*At this point President Leakas arrived at the meeting and took over as chair.*

**ROCHELLE PARK BOARD OF EDUCATION RESOLUTION  
IN RECOGNITION AND APPRECIATION FOR  
Mark Scully**

**WHEREAS**, Mark Scully has served as a Board Trustee with the Rochelle Park Board of Education April 2010 through December 2016. During this time he has committed himself and served to the operation of the Rochelle Park Board of Education and for the well-being of the Children of Rochelle Park - Midland School #1; and

**WHEREAS**, his personal commitment to a quality education, his valued participation in establishing effective policies, and his readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system; and

**WHEREAS**, the Members of the Board of Education and the community appreciates and hereby recognizes his commitment to the Rochelle Park Board of Education; Rochelle Park - Midland School #1 and to the children of the community; and

**NOW THEREFORE BE IT RESOLVED**, that the Rochelle Park Board of Education, on behalf of your

colleagues, our teachers and our students, acknowledges the efforts of Mark Scully as Board Trustee of the Rochelle Park Board of Education; and

**BE IT FURTHER RESOLVED**, that with the enactment of this resolution, Mark Scully's recognition shall be so noted in the minutes and become a part of the permanent record of the district; and

**BE IT FINALLY RESOLVED**, that the Rochelle Park Board of Education wishes Mark Scully every success during the coming years.

*The Resolution was read by Mrs. Lauerman.*

*President Leakas presented Mr. Scully with a plaque and read a short statement about Mr. Scully's time on the board, wishing him much success in the future.*

*Mr. Scully made a brief statement, thanking the public for allowing him the 6 years, 7 months, 1 week and 5 days in office. He stated behind every man is a strong woman, being on the board is a commitment; it is a lot of time away from your family. Mr. Scully thanked his wife Monica, children Matthew, Ryan, and Katelyn for always supporting him, adding thank you, I love you.*

*The remaining Board members thanked Mr. Scully for his dedication to the board.*

Motion by Mrs. Ciliento Buyck, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**X. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman, to open public comment at 8:12 P.M.  
Roll Call 4-0  
Motion Carried

Mrs. Verhasselt Forest Pl- stated at the last meeting Mr. Woods mentioned that the town would not pick up the leaves. Who told him they would not do it? As far as using the trailer for scrap, she believes a junk man will come and take it for nothing.

*Dr. Zoeller did not know who the person was Mr. Woods spoke to. In reference to a junk man coming and taking the scrap away, they may take it but they would not be paying the district for the scrap. Anyone who takes the scrap is going to want the money for doing it. They do not do it for free.*

Mrs. Verhasselt asked if Mr. Woods is the only person who drives the truck, and where does the money go that is collected from the scrap yard.

*Dr. Zoeller replied that the scrap company gives you a receipt, any money collected is then deposited into the general fund. Everything is looked over by the auditors.*

Mrs. Verhasselt stated with regard to the audit any money left over has to be returned to the town.

*Dr. Zoeller replied that it does not go back to the town it is used for future tax relief. That is why this year's budget amount went down.*

Mr. Trawinski Forest Place wanted to thank and recognized Mr. Scully for his service to the board. He then asked Dr. Zoeller about the roof warranty, will it hold up.

*Dr. Zoeller explained it is a 30 year warranty. After 25 years the company will inspect it and at that point if we haven't abused it they will cover it for the remaining 5 years.*

Mr. Trawinski asked if it also covered the existing roof and kindergarten wing.

*Dr. Zoeller explained the original company who put that roof on went bankrupted. The roof manufacturer will uphold the warranty through the current vendor.*

*President Leakas added that we would not have had that without Dr. Zoeller's persistence.*

Mr. Trawinski reiterated if the roof fails they will replace the whole roof.

*Dr. Zoeller replied that depends on why it is failing. If a seam fails and they need to get underneath that will be covered. Several examples were given by Dr. Zoeller regarding the warranty. It all depends on what caused the roof to fail.*

Mr. Trawinski noted that when he attended a recreation meeting he spoke to Mr. Davidson from the township about the lighting detector system. Stated he would like to see it for all fields.

*Dr. Zoeller stated he spoke to Mr. Davidson two days ago and explained the type of system they are looking at. One where if one field detects lighting it will relay it to the other fields as well, this will provide more time for people to get to safe ground.*

Mrs. Minichetti Harvey Ave- Congratulated Mrs. Buyck and Mr. Trawinski on their win in the school board election. She added that Mr. Trawinski will make a great addition to the board. She further congratulated the staff and administration on the audit, stating it's a wonderful thing.

Mr. Seymour Marinus St. Started by stating to Mr. Scully that he really does appreciate the sacrifices board members make when they take office. He asked for clarification on a part of the minutes from the October meeting, referring to a letter that was sent out under the advisement of the board attorney.

*Dr. Zoeller explained he was speaking of a letter Mr. Fogarty advised us to send out.*

A discussion followed on the wording in the minutes.

*In the end Dr. Zoeller explained that the minutes are not a transcript of the meeting, but a sense of what happened.*

Mr. Seymour asked why Dr. Zoeller has to be approved to work as an adjunct professor on off hours from his job here at Midland.

*Dr. Zoeller explained it is state law that says we have to do this. The Board can judge if seen as a conflict of interest, or that he would not be functional for his time in the district. They have control of external employment 24/7, 365 days of the year.*

Mr. Seymour asked about resolution P2 Mr. Woods amendment to his contract.

*Dr. Zoeller explained that it is personnel, so he cannot get specific. Then gave an example, say a teacher works as a coach, they get a stipend. The board decided to engage in services in additional outside his contract time. If we had work that could only be done at night when this building is empty and we could pay Mr. Woods to do the work cheaper than if we hired a company to do it.*

Mr. Seymour asked once it is an approved part of his contract it becomes a public document and can be subject to OPRA. He also asked if the services were defined.

*Dr. Zoeller explained it was on an as needed basis. For example if we needed an electrician then they would have to hire a licensed electrician. There will be timesheets, approvals, and a vote on the disbursement, top stop on the whole thing.*

*Mrs. Judge Cravello added going back to the minutes and encouraged Mr. Seymour whenever he had any questions to call Dr. Zoeller directly.*

Mr. Trawinski Forest Pl added that he didn't want to belabor the urgency issue, on the letter to the President. Mrs. Pascarella stated she had a problem, she knew he was not on the board. On the addendum to the contract acting as a private contractor. He is only contracted to work 7-3.

*Dr. Zoeller interjected his contract states no specified time. It is 8 hours with a break and lunch. He is here 1<sup>st</sup> thing we are talking about after that.*

Mr. Trawinski asked when the contact was up why it could not wait till then. Why do it now.

*Dr. Zoeller explained there is no provision in his contract to allow for this right now. Now he works gets flex time. Only two men on during the day, with his hour's fluctuating that leaves one man in the building. They are custodial personnel, not maintenance people.*

Motion by Mrs. Ciliento Buyck, second by Mrs. Lauerman, to close public comment at 8:48 P.M.  
Roll Call 5-0

Motion Carried

#### **XI. Items for Board Action-Resolutions**

**Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.**

#### **ROUTINE MATTERS RESOLUTIONS R1-R7**

#### **POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:**

#### **November 17, 2016 Regular & Executive Meetings**

Motion by Mr. Scully, second by Mrs. Lauerman,

Roll Call 4-0 (Mrs. Ciliento Buyck abstained, she was not present at the November meeting)

Motion Carried

#### **POLICY#5200 ATTENDANCE**

**R2. RESOLVED: that the Board of Education approves the attendance report for the month of November 2016 as listed:**

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	497	2- 3 <sup>rd</sup> Graders	
Hackensack H.S.	131.5		
Academies/Tech. Schools	14		
Totals	642.5		
<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	8966	Possible Days	918
Days Present	8574.5	Days Present	888

**Days Absent 391.5**  
**% Present 95.6%**  
**% Absent 4.5%**

**Days Absent 30**  
**% Present 96.7%**  
**% Absent 3.3%**

Motion by Mr. Scully, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY #8420 EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of November 2016 for the Rochelle Park School District.**

**Fire Drill November 28, 2016**  
**Security Drill November 27, 2016**

Motion by Mr. Scully, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING**

**R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for November 2016 on behalf of the Rochelle Park School District.**

**November 2016**

Reported Cases: 2  
Number of Cases open: 0  
Number of Cases closed:3  
Number of Incidents determined to be HIB: 2

Motion by Mr. Scully, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY #2340 – FIELD TRIPS**

**R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:**

Mrs. O'Brien (Art) Mrs. Weiner, Dr. Sacco, Mrs. Fletcher, Mrs. Fuchs, to accompany the Tag 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students to the "Teen Arts Festival" in Paramus on May 19, 2016 at a cost of \$8.00 per student.

Motion by Mr. Scully, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY #0134 - BOARD SELF-EVALUATION**

**R6. RESOLVED: that the Board of Education has compiled and discussed the Board's**

**Self-Evaluation and has completed all requirements of Policy #0134.**

Motion by Mr. Scully, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY# 7230 GIFTS, GRANTS, and DONATIONS**

**R7. RESOLVED: that the Rochelle Park Board of Education accepts a grant of \$500.00 from the Exxon Mobil Educational Alliance Program store J&M Auto Service Inc.**

Motion by Mr. Scully, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**PERSONNEL RESOLUTIONS P1-P3**

**POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

**Ms. Lender, Mrs. Aiello, and Mrs. DiCori to attend “PLAAFP’s Train the Trainer” in Lyndhurst on January 23, 3017 at no cost to the district for registration.**

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman  
Roll Call 5-0  
Motion Carried

**POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**\*P2. Upon the recommendation of the Superintendent, the Board adopt the following resolution: WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") and Kevin Woods are parties to an Employment Agreement for the period beginning July 1, 2016 and ending June 30, 2017 (hereinafter referred to as the "Employment Agreement"); and WHEREAS, the parties have agreed upon modifications to the terms of the Employment Agreement, which are set forth in an Addendum to the Employment Agreement between the Board and Kevin Woods, Buildings and Grounds Supervisor (hereinafter referred to as the “Addendum”).**

**NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Addendum, which is attached to this Resolution and made a part hereof.**

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman  
Roll Call 5-0  
Motion Carried

**POLICY# 1220 EMPLOYMENT OF CHIEF SCHOOL ADMINISTRATOR**

**P3. RESOLVED, that the Board hereby grants approval for the Superintendent to serve as an adjunct professor for the Spring 2017 semester in accordance with the provisions of his Employment Agreement. It is understood that the course meets one evening per week and has no time commitments during any part of the work day.**

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman  
Roll Call 5-0



Motion Carried

**FINANCE AND INSURANCE-RESOLUTIONS F1-F14**  
**POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED:** that the Rochelle Park Board of Education approve the December 2016 Bill List as approved by the Finance Committee, attached and listed below:

<b>Fund</b>	<b>Total Expenditures</b>
<b>10 – General Fund</b>	\$474,640.20
<b>20 – Federal Grant</b>	\$15,435.96
<b>30 – Referendum Account</b>	.00
<b>60 – Cafeteria</b>	\$10,276.65
<b>61 – Afterschool Program</b>	\$3,413.03
<b>Total</b>	\$503,765.84

ATTACHEMENT

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

*Mrs. Judge Cravello referenced the vote on the addendum to Mr. Woods' contact, speaking for herself; she feels this is a fiscally responsible move with the recommendation of the Superintendent, adding that the agreement can be reviewed by the public through the OPRA process.*

**Transfers**

**F2. RESOLVED,** that the Rochelle Park Board of Education approves the November 2016 line item transfers see attached list.

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**F3. Approval of November Payroll** – that the Board approve the payroll for November as follows:

**Payroll**

**Month            November**

<b>Fund</b>	<b>Gross Payroll</b>	<b>Employer Share of Social Security</b>	<b>Employer DCRP Contribution</b>	<b>Total Payroll Expense</b>
<b>Fund 10</b>	471,062.40	5,286.00	533.99	476,882.39
<b>Fund 20</b>	3,236.30	-		3,236.30
<b>Fund 30</b>	168.68			168.68
<b>Fund 61</b>	14,880.60	1,138.37		16,018.97
				-
<b>Total</b>	\$ 489,347.98	\$	\$ 533.99	496,306.34

		6,424.37		
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Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**F4. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of November 2016.**

ATTACHMENT

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

Monthly Budgetary Line Item Status Certifications

**F5. Resolved, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of November 30, 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and**

**Further Be It Resolved, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).**

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

Treasurer's Report

**F6. Resolved, that the Rochelle Park Board of Education accept the School Treasurer's Financial Report for the month of November 2016.**

ATTACHMENT

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**F7. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's Report for the month of November 2016.**

ATTACHMENT

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**F8. RESOLVED, that the Rochelle Park Board of Education approves the audited Board Secretary's and Treasurer's Reports for the month of June 2016.**

ATTACHMENT

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**AUDIT**

**F9. RESOLVED**, that the Rochelle Park Board of Education accepts the Annual Comprehensive Financial Report, the Audit Synopsis, and the Annual Management Report, for the fiscal year 2015-2016 as audited and prepared by Nisivoccia LLP of Mt. Arlington New Jersey, in compliance with code requirements; and

**BE IT FURTHER RESOLVED**: that the Board approves the 2015-2016 Audit and CAFR as presented, and directs the Business Administrator/Board Secretary to send a certified copy of this resolution to the Bergen County Superintendent of Schools.

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**F10. RESOLVED**: that the Board approves/accepts the 2015-2016 the School Audit Corrective Action Plan – There are no recommendations.

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**F11. Motion**: that upon the recommendation of the Superintendent, approval be given to the following resolution:

**WHEREAS**, the Rochelle Park Board of Education desires to convert a school supply room into a dual purpose small group instruction room and Environetics, the district's architect of record, has submitted a proposal for related Professional Services in the amount of \$12,750, which the Board intends to fund through a capital reserve withdrawal, and

**WHEREAS**, the State Department of Education on requires Board Action for Withdrawals from the Capital Reserve Account, and

**WHEREAS**, there is available \$12,750.00 for withdrawal from the capital reserve account,

**THEREFORE BE IT RESOLVED** that the Rochelle Park Board of Education administration is directed to withdraw \$12,750.00 from the Capital Reserve account to make the money available for expenditure.

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**2016-2017 Joint Transportation Agreement**

**F12. BE IT RESOLVED** that the Rochelle Park Board of Education does hereby approve an agreement with the Englewood Dwight Morrow, an approved Coordinated Transportation Services Agency, for the purposed of transporting students in accordance with Chapter 53, P.L. 1997 for the tie period 2016-17 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs for three Choice School students attending Dwight Morrow High School in the amount of \$2,652.00 per student.

**BE IT FURTHER RESOLVED**, that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and Attached to this resolution.

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY#5307 NURSING SERVICES**

**F13. RESOLVED:** upon the recommendation of the Superintendent, the Rochelle Park Board of Education approve an agreement with Eastern Nursing Services 1, Inc. a New Jersey corporation t/a Priority Nursing Services to provide Substitute Nursing Services on an as needed basis for the 2016-2017 school year.

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**POLICY# 7510 Use of Facilities**

**F14. RESOLVED**, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities as well as construction at any time.

<b>Group/Organization</b>	<b>Use/Purpose/Room</b>	<b>Dates</b>	<b>Rental Fee</b>
<b>Midland School Class of 2017</b>	<b>Auditorium- Graduation Party (to be used only in case of rain)</b>	<b>6/22/2017</b>	<b>None</b>

Motion by Mrs. Judge Cravello, second by Mrs. Lauerman,  
Roll Call 5-0  
Motion Carried

**XII. Reports-Community Action Items**

*2016 Year*

Building and Grounds- Dr. Zoeller- finishing work on the sidewalk and curbing project looking good.  
Business, Finance, and Transportation- Mrs. Leakas - Audit was good, after the board reorganizes we will work on the budget.

Curriculum, Instruction, and Assessment- Mr. Scully thanked Mrs. Hurd for her report.

Legislative and Policy- Mrs. Judge Cravello Two legislative items she will be keeping a close eye on

regarding speed limits set around school buildings. Mrs. Judge Cravello did a general recap on how many policies were changed during 2016 and it was 80-85. She thanked the committee for their hard work throughout the year.

Personnel/Negotiations/Staff Relations - Dr. Zoeller stated for negotiations there is a signed MOA, just working on the teacher guides. We hope to have it prior to the holiday break. If so we may need to have a special meeting to approve the contract.

Special Education - Mrs. Cilento Buyck met on 12/1, staff have been trained in Rethink once the staff is familiar with the program it will be opened to parents. LDTC is under contract but we don't have a definite start date.

Technology Mrs. Lauerman we are in good shape for the testing.

NJSBA-BCSBA- Mrs. Judge Cravello attended a meeting on Tuesday night she will provide the hand out for the other BOE members to see, wished everyone a Happy Holiday.

Municipality - Mr. Scully - Town tree lighting last week, hope everyone got to come out and see it.

Community - Mr. Scully Basketball up to 100 kids signed up. Thanked Mrs. Abraham, and the others involved for stepping up and restarting that program, along with all the volunteers.

Mrs. Leakas added that the Police Department is collecting toys for the Toys 4 Tots campaign.

Joint Boards - Mrs. Leakas - Hackensack has a ½ day on the 23<sup>rd</sup>. Thanked Mrs. Minichetti for running for the board.

### **XIII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Cilento Buyck, seconded by Mrs. Lauerman, to open public comment at 9:04 P.M.  
Roll Call 5-0

Motion Carried

No one from the public chose to speak

Motion by Mrs. Lauerman, seconded by Mrs. Cilento Buyck, to close public comment at 9:05 P.M.  
Motion Carried 5-0

### **XIV. Announcements**

**The Reorganization Meeting will be held on Thursday, January 5, 2017 at 7:00 P.M. in the Media Center.**

### **XV. 2nd Executive Session Announcement (Not Needed)**

**XVI. Additional Motions:** None

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

**XVII. Adjournment**

Motion by Mr. Scully, seconded by Mrs. Lauerman, to adjourn meeting at 9:06 P.M.

Roll Call 5-0

Motion Carried