

**Rochelle Park Board of Education  
 NJ School Board/Board Training 6:00 P.M.  
 Executive/Work Session 7:00 P.M.  
 Regular Meeting -7:30 P.M.  
 April 20, 2017**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mrs. Maria Lauerman, Vice President	<b>X</b>	
Mr. Shirley Abraham		<b>X (6:10 P.M.)</b>
Mr. Sam Allos	<b>X</b>	
Mrs. Arlene Ciliento-Buyck		<b>X (6:25 P.M.)</b>
Mrs. Teresa Judge Cravello	<b>X</b>	
Mr. Matt Trawinski	<b>X</b>	
Mrs. Dimitria Leakas, President	<b>X</b>	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

At 6:00 P.M. the Board of Education members met with Mr. Matt Lee, NJSBA representative for Board member training. The session ended at 7:14 P.M.

**III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:**

Personnel/Contracts \_\_\_\_\_.

**NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mrs. Abraham, seconded by Mr. Trawinski, to open Executive Session at 7:15 P.M.

Roll Call 7-0

Motion Carried

Motion by Mrs. Abraham, seconded by Mr. Trawinski, to close the Executive Session and enter the Work Session at 7:34 P.M.

Roll Call 7-0

Motion Carried

#### **IV. Work Session**

Board went right into regular meeting.

Motion by Mrs. Lauerman, seconded by Mr. Trawinski, to enter the regular meeting agenda 7:35 P.M.

Roll Call 7-0

Motion Carried

#### **V. Open Public Meetings Act, Chapter 231, P.L.1975 Announcement-by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”  
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

#### **VI. Flag Salute**

##### **VII. Principal’s Report** Mr. Cannici reported the following:

- PARCC testing started today for students in grades 6-8. He reminded parents that the testing schedule for PARCC can be found on the school website under the “Curriculum Office” tab.
- On Thursday April 27<sup>th</sup>, Midland School will have its annual Autism Awareness Day. Students and staff will wear blue T-shirts and collect donations for this worthy cause.
- Spring parent-Teacher Conference was held on April 19<sup>th</sup>. Mr. Cannici thanked the parents who came out to meet with staff members to discuss their children’s performance.
- Finally, the 5<sup>th</sup> grade L.E.A.D. Graduation will take place on Wednesday, April 26<sup>th</sup> at 7:00 PM in the Multi-Purpose Room. Families of our fifth grade graduates are welcome to attend.
  - **PTA Report Mrs. Kral** stated the next PTA meeting will be May 9<sup>th</sup> 7P.M. They have been having problems getting people to come to meetings. She urged all to attend.

##### **VIII. Building & Grounds Supervisor Report** Mr. Woods reported the following:

- The new flagpole has been installed. Thank you to the American Legion for their \$800.00 donation towards the new flagpole.
- Over spring break the electrical panel work was done.
- The prisoners will also be in over spring break to clean out the shipping containers and then they can be removed from the property.

##### **IX. Reports – Board Committee Reports**

**Buildings & Grounds**-Mrs. Abraham thanked Mr. Woods and the custodial staff for their work over spring break. The committee will meet again on May 11<sup>th</sup>.

**Business, Finance, and Transportation**-Mrs. Leakas thanked Dr. Zoeller and Mrs. Pfohl for doing a great job with the budget and coming in under cap.

**Curriculum, Instruction, and Assessment** –Mrs. Lauerman our next meeting is June 1<sup>st</sup>.

**Legislative and Policy**-Mrs. Judge Cravello

**Personnel/Negotiations/ Staff Relations** –Mr. Allos nothing to report at this time.

**Special Education** –Mrs. Ciliento-Buyck nothing to report at this time.

**Technology** –Mr. Trawinski the iPads donated by Dr. Schepis have been ordered. Once they come in Dr. Schepis will be in to take a picture with the students.

**NJSBA/ BCSBA** – Mrs. Judge Cravello reported on several meetings she attended in conjunction with these associations. A new law has been passed on rice notices for employees.

**Joint Boards**- Mrs. Leakas Hackensack will be closed on May 28<sup>th</sup>, May 30<sup>th</sup>, and June 2<sup>nd</sup>, for unused snow days.

**Municipality**- Mr. Allos reported that there will be an OEM meeting on June 7<sup>th</sup> 7 P.M. in the senior center. He asked if it could be put on the electronic sign. *Dr. Zoeller responded that the sign can only be used for school items, but he would be happy to place a flyer in our virtual folder.* Mr. Allos attended a township meeting where he informed the Mayor and Council about upcoming important dates, thanked the L.E.A.D. officers, teachers, and students. He was asked by Mr. Scarpa what impact to taxpayers the budget was going to have. *Dr. Zoeller stated he will be giving a public presentation on the budget this evening.* Mr. Allos also spoke about his business promotion project.

**Community**- Mr. Trawinski announced that applications for scholarships through RPEA and Midland School PTA are available. Soccer sign ups started Thursday. He asked everyone to spread the word, to get the word out.

X. **Annual Presentation of Proposed 2017-2018 School Budget**- Dr. Zoeller presented the 2017-2018 school budget.

**Questions from the Board**- Mr. Allos asked if it would be posted on the website. *Dr. Zoeller stated it would be, adding that it was also published in last week's Our Town.* Mr. Allos also asked if it could be presented to the township at their next meeting. *Dr. Zoeller stated he would be open to that, in fact it is already on his calendar to attend.*

President Leakas thanked both Dr. Zoeller and Mrs. Pfohl for their work on the budget. *Dr. Zoeller stated that administration worked hard on this budget. He added that the formal budget hearing would take place at the May 4<sup>th</sup> meeting. May meeting is being moved up to May 4<sup>th</sup> because of the state budget timelines.*

#### XI. **Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mr. Allos, to open public comment at 8:23 P.M.

Roll Call 7-0

Motion Carried

Mr. Scully Oldis St. – Thanked Dr. Zoeller, Mrs. Pfohl, Board, on the budget presentation.

The tax relief-how do I as a resident benefit from that, is that helping or causing our taxes to go down?

*Dr. Zoeller- we budget each year for a projected amount of costs. This budget is projected a year and a half in advanced. So when we get close to the end of the year we may have left over money that wasn't spent for whatever reason. We can then dedicate that money to fund the next budget; it's then paid forward to offset what comes from the taxpayers. The bottom line is then less.*

Mrs. Kral W. Oldis St- stated she hopes everyone looks at the budget and understands it. If the town raises the tax base, then we really are not going down. Taxes will still go up because it's based on the house assessments that have gone up. The tax base went up. *Dr. Zoeller explained that entities that were not being taxed are now. The average value stayed the same. He went with the numbers provided to him by the county.*

Mrs. Kral stated it doesn't mean taxes will be going down. It's a game of smoke and mirrors, she's glad that it's going down but doesn't believe that the taxes will truly go down.

Mr. Houser – E. Passaic St. Thank you for coming out to opening day. A lot of fun seeing everyone out there. Town passed their budget with a zero increase. If your evaluation didn't change then you shouldn't see an increase. There is business's now being taxed. Summer program hoping that will be set up soon.

Dr. Zoeller stated he is actively working on it. Should roll out soon

Mr. Houser was going to invite the board members to his roundtable; however the next one is the same night as our meeting. Pres. Leakas asked if there will be one in June, Mr. Houser stated yes, just not in July.

Mr. Allos asked about the trailers and why did we get that size shed.

Dr. Zoeller stated the size of the shed was dictated by the need. There was a discussion regarding the difference between the cost of the trailers and the shed.

Mr. Trawinski when are the trailers scheduled to go?

Mr. Woods they are on the schedule to be picked up. It's up to the company when they decide to pick them up. He added that the shed is used for maintenance equipment but as storage as well.

Motion by Mr. Allos, seconded by Mrs. Lauerman, to close public comment at 8:40 P.M.

Roll Call 7-0

Motion Carried

## **XII. Items for Board Action-Resolutions**

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

### **ROUTINE MATTERS RESOLUTIONS R1-R10**

#### **POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED:** that the Rochelle Park Board of Education approves the minutes of the following meetings:

#### **March 9, 2017 Regular Meeting & Executive Session 1 & 2**

Motion by Mr. Trawinski, second by Mrs. Lauerman,

Roll Call 7-0

Motion Carried

#### **POLICY#5200 ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approves the attendance report for the month of March 2017 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	497	1-3 <sup>rd</sup> Grade	PreK-2
Hackensack H.S.	134.5	1-7 <sup>th</sup> Grade	1-3 <sup>rd</sup> Grade
Academies/Technical Schools	18		
<b>Totals</b>	<b>649.5</b>		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	10945	Possible Days	1122
Days Present	10370.5	Days Present	1094
Days Absent	574.5	Days Absent	28
% Present	94.7%	% Present	97%
% Absent	5.3%	% Absent	3%

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #8420 EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED:** that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2017 for the Rochelle Park School District.

**Fire Drill – March 3, 2017**  
**Lockdown Drill- March 30, 2017**

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING**

**R4. RESOLVED:** that the Rochelle Park Board of Education approves the following HIB Report for March 2017 on behalf of the Rochelle Park School District.

**March 2017**

Reported Cases: 1  
Number of Cases open: 0  
Number of Cases closed: 1  
Number of Incidents determined to be HIB: 1  
School Suspensions

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #2340- FIELD TRIPS**

**R5. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

**Mrs. Sacco to host an in school program by the “Tenafly Nature Center” for her G & T students on June 9, 2017 at a cost to the parents of \$12.00.**

**Mr. Hornes, Mrs. Calderone, and Mrs. Roskowinski to accompany the 3<sup>rd</sup> grade students to the “Crayola Factory” in PA on June 8, 2017, at a cost to the parents of \$46.00.**

**Mrs. Leccese, Mr. Stack, and Mrs. Oliver to accompany the 4<sup>th</sup> grade students to the Bronx Zoo on June 12, 2017 at a cost to the parents of \$35.00.**

**Mr. Stack, Mrs. Oliver and Mrs. Leccese to accompany the 4<sup>th</sup> grade students to the Saddle River Park on June 6, 2017 at no cost to the parents or district.**

**Mr. Calabro, Mrs. Cherello, and Ms. Sherry to accompany the 5<sup>th</sup> grade students to a Rockland Boulders game in Pomona NY on May 31, 2017, this trip is being provided by the Rochelle Park Police Department’s L.E.A.D. program.**

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #0162- NOTICE OF BOARD MEETINGS**

**R6. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve moving of the May 11, 2017 Board of Education meeting to May 4, 2017 including the Annual Budget Hearing in accordance with State timelines.

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #0130 BYLAWS & POLICIES**

**R7. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approve a second reading and adoption of the following Bylaws, Policies, and Regulations:

Policy & Regulation

- #1510 American with Disabilities Act
- #2418 Section 504 of the Rehabilitation Act of 1973
- #3233 Political Activities
- #4233 Political Activities
- #5116 Education of Homeless Children
- #5850 Social Events
- #8330 Student Records
- #9120 Public Relations
- #9130 Public Complaints & Grievances
- #9310 Cooperation w/Municipal Agency

Policy

- #0155 Board Committees
- #2415.30 Title I-Educational Stability for Children in Foster Care
- #5330.04 Administering an Opioid Antidote

#8454 Management of Pediculosis  
#9500 Cooperation with Educational Agencies  
#9541 Student Teachers/Interns

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**POLICY #0130 BYLAWS & POLICIES**

**R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve to suspend the rules and adopt as a first reading the following Bylaws, Policies, and Regulations:**

Bylaws

#0000.01 Introduction  
#0000.02 Introduction  
#0000.03 Introduction

Policy & Regulation

#2460 Special Education  
#R2460.1 Special Education –Location, Identification, and Referral  
#R2460.8 Special Education – Free and Appropriate Public Education  
#R2460.9 Special Education- Transition from Early Intervention Programs to Preschool Programs  
#R2460.15 Special Education- In Service Training Needs for Professional and Paraprofessional Staff  
#R2460.16 Special Education- Instructional material to Blind or Print-Disabled Students  
#3160 Physical Examination  
#4160 Physical Examination

Policy

#2415.06 Unsafe School Choice Option  
#2464 Gifted and Talented Students  
#2467 Surrogate Parents and Foster Parents  
#2622 Student Assessment  
#8350 Records Retention

Regulations

#2460.1 Special Education- Location, Identification, and referral  
#2460.8 Special Education- Free and Appropriate Public Educations  
#2460.0 Special Education- Transition from early Intervention Programs to Preschool Programs.  
#2460.15 Special Education- In Service Training Needs for Professional and Paraprofessional Staff.  
#2560.16 Special Education- Instructional Material to Blind or Print-Disabled Students

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

*Dr Zoeller explained why we had to approve on a first reading. The state made changes and gave us a deadline where these policies had to be updated and approved. They didn't take into consideration the two month process that takes place to approve a policy. So we have to suspend the rules in order to meet the state deadline.*

**R9. RESOLVED: that upon recommendation of the Superintendent the Board of Education approves the abolishment of Policy 2320 as the required provisions of this policy are incorporated into Policy 5460.**

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

**R10. RESOLVED: that the Board of Education does hereby authorize the Superintendent of Schools to submit the updated Special Education policies and regulations Statement of Assurance to the Commissioner of Education in Compliance with Part B of the IDEA and N.J.A.C. 6A:14-1.1 (b).**

Motion by Mr. Trawinski, second by Mrs. Lauerman,  
Roll Call 7-0  
Motion Carried

### **PERSONNEL RESOLUTIONS P1-P8**

#### **POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Mrs. Leakas to attend “NJSBA Leaders Conference” on March 25, 2017 in Carlstadt at a cost of \$25.00  
Mrs. Leakas to attend “NJSBA Public Relations Forum” on April 7, 2017 in Trenton at a cost of \$75.00

Ms. Esposito to attend “The World in our Classroom! Using Virtual Reality and Blended Learning” on June 1, 2017. This is a change of date on a previously approved workshop.

Mrs. Hanczaryk to attend “BELS Spring PD Session” on May 18, 2017 at no cost to the district for registration.

Dr. Zoeller to attend “Google Educator Level 2 certification Bootcamp” on June 1, 2017 at a cost to the district of \$185.00 for registration.

Mrs. Kotwica to attend “Hot Issues in Special Education Law” at Ramapo College on June 1, 2017 at no cost to the district.

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

### **HIRING CERTIFICATED STAFF**

**\*P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following personnel to the list of home instructors for the 2016-2017 school year, effective March 13, 2017.**

Kaitlin Gallagher  
Allison Hilla

Motion by Mrs. Abraham, seconded by Mr. Allos

Roll Call 7-0  
Motion Carried DL

**\*P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following personnel to the list of substitute latchkey personnel for the 2016-2017 school year.**

Andrea Cahill - \$22.00 per hour

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**\*P4. RESOLVED: upon the recommendation of the Superintendent, that the Rochelle Park Board of Education approves summer work for the following individuals at their per diem rate on an (as needed basis) as stated below:**

**Vanessa Aiello- not to exceed 8 days**  
**Jessica DiCori- not to exceed 2 days**  
**Melanie Ferla- not to exceed 8 days**  
**Ellen Lender – not to exceed 2 days**

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**POLICY #4150 – LEAVES**

**\*P5. RESOLVED: that the Board of Education does hereby approve the request of Joan Kim to go on maternity leave effective September 5, 2017 until her period of disability ends at which time Mrs. Kim will utilize her Family Leave Act for a period of twelve weeks, combined with period of unpaid leave. Her anticipated date of return is on January 2, 2018.**

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**POLICY#4117.2 RETIREMENT**

**\*P6. RESOLVED: that the Board of Education accept with regret, Catherine Miller's resignation and retirement letter dated April 3, 2017 from the Rochelle Park School District effective July 1, 2017. We wish her much luck and happiness in her retirement.**

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

*The Board members congratulated Mrs. Miller on her retirement.*

**Appoint Designated Persons**

**P7. WHEREAS, on or about March 24, 2017, an employee has filed an affirmative action complaint; and**

**WHEREAS, the Rochelle Park Board of Education's (hereinafter referred to as the "Board") Affirmative Action Officer requested to be recused from the investigation because he anticipated being fact witness in the investigation, thereby creating the potential for a conflict in his respective roles; and**

**WHEREAS, the Board's Policies require that the District investigate these allegations and make a recommended findings of fact and conclusions of law to the Board under Board Policy and Regulation Nos. 1530, "Equal Employment Opportunity Complaint Procedure"; and**

**WHEREAS, the Board has considered the matter and has determined that it is necessary and appropriate under the circumstances to appoint an Affirmative Action Officer, pro tem for the purposes of investigating the allegations and making recommended findings of fact and conclusions of law to the Board; and**

**WHEREAS, Maria Nuccetelli, Ed.D. (hereinafter referred to as "Dr. Nuccetelli") is an educational consultant who has agreed to act as the Board's Affirmative Action Officer pro tem for purposes of investigating this affirmative action complaint.**

**NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and reaffirms the appointment of Dr. Nuccetelli as Affirmative Action Officer, pro tem for purposes of investigating the affirmative action complaint and to make recommended findings of facts and conclusions of law under Board Policy and Regulation Nos. 1530, "Equal Employment Opportunity Complaint Procedure".**

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

#### **POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**P8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Rita Alvarez to the list of substitute cafeteria/playground aide and substitute classroom assistant for the remainder of the 2016-2017 school year at a rate of \$10.05 an hour:**

Motion by Mrs. Abraham, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

#### **FINANCE AND INSURANCE-RESOLUTIONS F1-F11**

**Upon the recommendation of the Business Administrator to the Superintendent:**

#### **POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED: that the Rochelle Park Board of Education authorize a check run for the month of April 2017 with the amounts to be approved at the May meeting:**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

#### **POLICY #6820 – FINANCIAL REPORTS**

##### **Monthly Budgetary Line Item Status Certifications**

**F2. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies**

that pursuant to NJAC 6A:23-2.11 (c) 3, as of February 28, 2017, and March 31, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

**FURTHER BE IT RESOLVED**, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by Mrs. Lauerman, seconded by Mr. Allos  
 Roll Call 7-0  
 Motion Carried

**Transfers**

**F3. RESOLVED**, that the Rochelle Park Board of Education approves the line item transfers **March 2017**.

ATTACHMENT

Motion by Mrs. Lauerman, seconded by Mr. Allos  
 Roll Call 7-0  
 Motion Carried

**POLICY#6660- STUDENT ACTIVITY FUND**

**F4. RESOLVED**: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of March 2017.

Motion by Mrs. Lauerman, seconded by Mr. Allos  
 Roll Call 7-0  
 Motion Carried

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F5. RESOLVED**: that the Rochelle Park Board of Education approves the payroll for March as follows:

**Payroll**

**Month March**

<b>Fund</b>	<b>Gross Payroll</b>	<b>Employer Share of Social Security</b>	<b>Employer DCRP Contribution</b>	<b>Total Payroll Expense</b>
<b>Fund 10</b>	543,261.68	5,964.92	721.73	549,948.33
<b>Fund 20</b>	3,236.30	-		3,236.30
<b>Fund 30</b>	-			-
<b>Fund 61</b>	15,043.21	1,150.81		16,194.02
<b>Total</b>	\$561,541.19	\$ 7,115.73	\$ 721.73	569,378.65

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**POLICY #6350 – CONTRACTS**

**F6. RESOLVED: that the Rochelle Park Board of Education approves the contract with Professional Education Services Inc. to provide services to a student on home instruction during the month of March 2017 for a maximum of (10) ten days, at \$32.00 per hour, two hours per day.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**F7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves to enter into a shared services contract with Bergen Tech to supply technology support services for the 2017-2018 school year as per the attached agreement.**

**ATTACHMENT**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**F8. RESOLVED: that the Rochelle Park Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2017-2018 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Dr. Geoffrey W. Zoeller, Jr., Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.**

**The Board further approves the joint bidding and transportation agreements for all Rochelle Park students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for nonpublic school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
Roll Call 7-0  
Motion Carried

**F9. RESOLVED, upon recommendation of the Superintendent, the Board of Education approves architectural services for the following projects, as per the attached proposals.**

- **Flooring Replacements at Midland School \$5,750.00**

- **AC Feasibility Study on an hourly rate not to exceed \$4,500.00**

Motion by Mrs. Lauerman, seconded by Mr. Allos

Roll Call 6-1 (No: Mr. Trawinski)

Motion Carried

*Mrs. Judge Cravello asked Dr. Zoeller to explain this resolution. Dr. Zoeller clarified that the first part is referencing the classrooms on the third floor where the floor tiles are starting to lift up. Tiles are breaking and need to be replaced. His plan is to do five rooms at a time until all the floors that are in need of repair are repaired. This is just getting the ball rolling.*

*The second part is for the architect to do a study of the feasibility of installing AC into the existing system. The unit ventilators were purchased with the coils in them, but we needed to upgrade the electrical and transformer and we are currently doing that. So we can do this and there are several ways that can be accomplished. This feasibility study would look at the best way to do this, investigating this looking at all the angles.*

*Mr. Trawinski suggested that we have companies come in to give us a presentation for free. They have the equipment and the ratings; all the information is there free for the taking.*

*Dr. Zoeller doesn't have a problem with companies coming in but we still need a lead person, the vendors are going to tell us that their product is the best. We still need one professional firm to lead this. The architect that we have now was the lead on the heating system that we just installed. He is our architect of record. We are not looking for a free quote; we have to use professional service providers that are bonded with the State of New Jersey. He has no problem having the companies work with our architect.*

*Mr. Trawinski suggested bringing in three companies to deliver what they are proposing. Dr. Zoeller outside of Mr. Trawinski doesn't think there was anyone here that is qualified to make that decision. Mr. Woods agrees that we should have multi companies come in, but you can't do certain things because there is asbestos and Environetics knows this building. Dr. Zoeller it makes no sense for the architect to come to vendor nights let him meet with them and adjudicate for them and we will see the two best. If we wait too long then we won't get this project done. Dr. Zoeller will direct the architect of record to seek out those companies. If that is the direction the board wants to take. Mrs. Lauerman prefers to have someone else to choose which one is the best. To listen to the three companies they will all say their company is the best one to go with.*

**F10. WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") advertised for bids regarding the Infrastructure Upgrade – Electrical Service Upgrade Project at Midland School (hereinafter referred to as the "Project"); and**

**WHEREAS, on April 6, 2017, the Board received bids for the Project, as reflected on the attached bid tabulation sheet; and**

**WHEREAS, the lowest responsible bid for this Project was submitted by Vanore Electric, Inc. (hereinafter referred to as "Vanore Electric") with a base bid in the amount of \$107,825; and**

**WHEREAS, the bid submitted by Vanore Electric is responsive in all material respects and it is the Board's desire to award the contract for the Project to Vanore Electric;**

**NOW, THEREFORE, BE IT RESOLVED as follows:**

**1. The Board hereby awards the contract for the Project to Vanore Electric in a total contract amount of \$107,825.**

**2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.**

**BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained**

**in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
 Roll Call 7-0  
 Motion Carried

**F11. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.**

<b>Group/Organization</b>	<b>Use/Purpose/Room</b>	<b>Dates</b>	<b>Rental Fee</b>
<b>Bergen County PTA- provided proper insurance certificate is received</b>	<b>Auditorium</b>	<b>May 31, 2017</b>	<b>None</b>
<b>MRPSB</b>	<b>Auditorium</b>	<b>*March 20-April 7, 2017</b>	<b>None</b>
<b>RP Baseball</b>	<b>Auditorium</b>	<b>*March 24-April 7, 2017</b>	<b>None</b>
<b>Sacred Heart Church</b>	<b>Parking Lot- overflow parking</b>	<b>April 14, 2017</b>	<b>None</b>

**\*Alternating schedule.**

Motion by Mrs. Lauerman, seconded by Mr. Allos  
 Roll Call 7-0  
 Motion Carried

**X. Open Public Forum**

**(Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mrs. Judge Cravello, to open public comment at 9:13 P.M.  
 Roll Call 7-0  
 Motion Carried

Mr. Scully Oldis St. – Back at the February meeting, he talked about a series of OPRA’s handed in. He wants to know a dollar amount and time amount on the taxpayers.

*Dr. Zoeller it's a hard figure, we don't punch a clock, there were a few where the attorney was consulted, some of the budget ones were intensive, yours was about 10-15 minutes, 40 pages at .5 a page. Those are pretty easy; one was an enormous amount of data which had to go to the attorney first to redacted personal information, rough area \$9-11 thousand dollar range. That's a rough estimate*

Mr. Scully He appreciates the public's ability to see the information but at the same time it takes time away from your work to complete, and what he did notice was that after the OPRA information was released no one came back to the board to question. One of the OPRA's turned up information from a confidential matter. He believes we had a training session tonight he hopes we learned something from that training and that confidentially was review. He went on to explain that due to confidentially issues we have lost vital shared services, it cost the district money. It is real money employed the board members not to do it. It hurts everyone.

Mrs. Kral W. Oldis St. - what is the purpose of an OPRA.

*Dr. Zoeller explained is to allow members of the public to get copies of public accessible documents.*

Mrs. Kral is it not in the job description to provide OPRA's. If people request them it is part of your job description. I OPRAed the meeting when my daughter spoke, I wanted that for her when she gets older. She doesn't feel if she OPRA's things that she would have to come and speak to the board about it. It's something as taxpayers we are allowed to do.

Motion by Mrs. Lauerman, seconded by Mrs. Cilento Buyck, to close public comment at 9:24 P.M.

Roll Call 7-0

Motion Carried

#### **XI. Announcements**

**The next Board of Education Meeting will be held on Thursday, May 4, 2017 at 7:30 P.M. in the Media Center, which will be inclusive of the Annual Budget Hearing.**

#### **XII. Executive Session Announcement (if Needed)**

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include: \_\_\_\_\_**

**Personnel**

**NOW HEREOF BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mrs. Judge Cravello, seconded by Mrs. Cilento Buyck, to open Executive Session at 9:35 P.M.

Roll Call 7-0

Motion Carried

Motion by Mr. Allos, seconded by Mrs. Cilento Buyck, to close Executive Session at 11:25 P.M.  
Roll Call 7-0  
Motion Carried

Motion by Mrs. Judge Cravello, seconded by Mr. Trawinski, to resume Regular Meeting Agenda at 11:26 P.M.  
Roll Call 7-0  
Motion Carried

**XIII. Adjournment**

Motion by Mrs. Lauerman, seconded by Mrs. Abraham, to adjourn meeting at 11:27P.M.  
Roll Call 7-0  
Motion Carried