

**Rochelle Park Board of Education
Caucus Meeting Minutes– 7:30 P.M.
January 6, 2014**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Mark Scully, Vice President	X	
Mr. Sam Allos	X	
Mrs. Arlene Ciliento Buyck	X	
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Jay Esposito, President	X	

Others present:

- Dr. Dennis McDonald, Interim Superintendent
- Christine Werner, Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report – Dr. McDonald reported on the following:

- January 20th is a professional development day for Teachers. A representative from Aflac will discuss “Chapter 78-Section 125 Flexible Spending Accounts and Premium Only Plans”. Dr. Vincent McHale, will give a presentation on “Planning Lessons for Students Engagement”. In the afternoon Mr. Emil Carafa Will present an overview of PARCC.
- There will be resolutions on the agenda to approve the 8th grade trip to Washington DC, and various Personnel appointments.

V. Principal’s Report – Mrs. Hurd reported on the following:

- The Geography Bee will take place on January 10th and the Spelling Bee will be held on January 14th.
- Mrs. Hurd thanked Mrs. Weiner, Dr. Sacco and Mrs. Fletcher for putting together three wonderful holiday concerts.
- Staff from the RAC (Regional Achievement Center) visited the school on December 18th. They observed team teaching models and discussed the in-class

support model. They also provided the school with the results of the school climate surveys taken by the students back in November. Mrs. Hurd reported that unfortunately, there seemed to be a glitch in the system because there was no data from the teachers' or parents surveys. Both will be asked to complete the survey again by January 15th.

VI. Business Administrator's Report Mrs. Werner reported:

- Governor Christie signed S-2086/A-3424 on Friday. It extends the deadline for November school board candidacy and makes other important changes in the school election process.S2877/A4300- was not voted on as of today, this matter seeks to extend the timeline for performing certain budget-related tasks in school districts that have moved the annual election to November. Finally S11127/A3791 seeks to allow a Board of Education to adopt a salary policy of up to five years. The committee amended this bill to reinsert current statutory language but has not been scheduled by the Assembly Education Committee.
- Referendum election was held on Tuesday, December 10, 2013. The poll results were 411 Yes to 125 No. Write in votes 11 Yes and 3No for a total of 422 Yes / 128 No. Mrs. Werner thanked everyone for their support.
- The NJ Department of Health came in regarding the district Asbestos Management Plan and AHERA Training.
- In December Mr. Koch, Dr. McDonald and Mrs. Werner met with Kevin Blankenbuehler from Concord Engineering regarding the Local Government Energy Audit.
- Routine Finance resolutions will appear on the regular agenda for approval.
- Mrs. Werner is currently working on the 2014-2015 School Budget. She has designed a zero based budget with District Goals as the foundation. Additional information will be provided shortly.

VII. Reports – Committee Action Items- Deferred to regular meeting.

2013-2014 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mr. Esposito	Mrs. Lauerman
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Buyck
Building & Grounds	Mr. Esposito	Mr. Scully
Community & School Activities	Mr. Scully	Mrs. Leakas
Legislation	Mrs. Cravello	Mr. Allos
Policy	Mrs. Buyck	Mr. Allos
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas

Ad-Hoc Committees		
Negotiating	Mr. Allos	Mrs. Leakas Mrs. Lauerman
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas
Bergen County School Boards	Mrs. Buyck	Mrs. Lauerman
New Jersey School Boards	Mrs. Cravello	Mr. Scully
Municipal Alliance Liaison	Mr. Allos	Mrs. Leakas

VIII. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

IX. Other Business:

X. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Lauerman, seconded by Mrs. Leakas, to open public comment at 8:30 p.m.
Roll Call 7-0 Motion Carried

NONE

Motion by Mr. Allos, seconded by Mrs. Cravello, to close public comment at 8:31 p.m.
Roll Call 7-0 Motion Carried

XI. Announcements:

The regular meeting will be held on Monday January 13, 2014 at 7:30 P.M. in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Scully, seconded by Mrs. Cravello, to open Executive Session at 8:35 p.m.

Roll Call 7-0 Motion Carried

Motion by Mr. Allos, seconded by Mrs. Buyck, to close Executive Session at 9:10 p.m.

Roll Call 7-0 Motion Carried

Motion by Mr. Scully, seconded by Mrs. Cravello, to resume Regular Meeting Agenda at 9:10 p.m.

Roll Call 7-0 Motion Carried

XIII. Adjournment

Motion by Mrs. Leakas, seconded by Mrs. Lauerman, to adjourn meeting at 9:11 p.m.

Roll Call 7-0 Motion Carried