

Rochelle Park Board of Education
Special Meeting Minutes 6:00 P.M.
March 31, 2020

I. Call to Order
II. Roll Call

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Mr. Adib Abboud	X	
Ms. Christina Holz	X	
Mrs. Teresa Judge-Cravello	X	
Mr. Gerard Sorrentino	X	
Ms. Layla Wuthrick		X (6:05)
Mr. Matt Trawinski, President	X	

Others Present:

Dr. Richard Brockel, Interim Superintendent of Schools
Mrs. Cheryl Jiosi, Business Administrator/Board Secretary
Mrs. Cara Hurd, Director of Curriculum & Instruction
Mr. Michael Alberta, Principal
Mrs. Ellen Kobylarz, Board Recording Secretary

III. Pledge of Allegiance- President Trawinski added a moment of silence for those affected by the covid19 virus.

IV. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and posted to our website as per the executive order of the governor.

V. Reports

- A. Interim Superintendent- nothing to report
- B. Business Administrator Tentative budget has been approved by the county office.
- C. Director of Curriculum and Instruction Testing has been cancelled for this school year.
- D. Principal Gave a big thank you to everyone. Dr. Lahiller has been great with all the technology and the administrative staff as well. President Trawinski also extended his thanks to everyone.
- E. Board Committees, as needed:
 - Finance Mr. Kral reported that he met with Mr. Abboud and Mrs. Jiosi on the budget. Thanked Mrs. Jiosi for her hard work.
 - Facilities on hold for now.
 - Personnel They will need to meet before the next meeting
 - Policy Two policies on the agenda tonight regarding Williams St.
- G. Board Liaison:
 - Joint Boards No updates for Hackensack
 - Liaison to the Township Committee Basketball is finished for the season. Soccer signups are coming up President Trawinski asked if we could send a flyer home via virtual folder. Mr. Alberta asked for the flier to be sent to him and he will take care of it. Ms. Holz recommended it also, be posted on the community Facebook pages.

VII. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items only, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

No one chose to make any comments.

VIII. Items for Board Action-Resolutions

Routine Matters Resolutions R1-R6

R1. Approval of Minutes

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the minutes of the following meetings:

January 10, 2020 Reorganization Meeting
January 28, 2020 Executive Meeting
February 25, 2020 Special Joint Meeting & Executive

R2. Attendance

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the attendance report for the month of February 2020 as listed:

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 499	1-8 th Grader	
Hackensack H.S 133.5		
Academies/Technical Schools 29		
Totals 661.50		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days 8986		Possible Days 1064	
Days Present 8411		Days Present 1019.5	
Days Absent 575		Days Absent 44.5	
% Present 93.6%		% Present 95.8%	
% Absent 3.7%		% Absent 4.2%	

R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following Fire and Security drills held in the month of February 2020 for the Rochelle Park School District.

Fire Drill February 19, 2020
Security Drill February 27, 2020

R4. Harrassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the following HIB Report for February 2020 on behalf of the Rochelle Park School District.

February 2020
Reported Cases: 0

Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB 0

R5. Policies, Regulations & Bylaws

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves a second reading and adoption of policy 7480 and regulation 7510.

R6. Policies, Regulations & Bylaws

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves a first reading of policy 7510.

R1-R6

Motion Mr. Kral Second Mr. Abboud

Roll Call R1- (January 10 meeting, Holz, Cravello & Wuthrick could only approve the portion of the meeting they were present for.) (Wuthrick & Kral had to abstain for the January 28th meeting they did not attend)

R2-R6 7-0

Motions Carried

Personnel Resolutions P1-P2

P1. Professional Development

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
Susan Carney	Technology & Student Wellness	4/30/2020	\$75.00
Liz Nam	McKinney Vento Ask the Liaison	3/30/2020	.00
Steven Lahullier	BLS CPR&AED Renewal	3/10/2020	.00
Richard Brockel	NJASA/NJAPSA Spring Leadership Conference	5/13/2020-5/15/2020	\$575.00

P2. Substitute

RESOLVED: upon the recommendation of the Interim Superintendent the board of Education approves Liridon Leka as a substitute custodian for the remainder of the 2019-2020 school year.

P1 -P2.

Motion MS Holz, Second Mr. Trawinski

Roll Call 7-0

Motions Carried

Finance Resolutions F1-F13

F1. Bill List

RESOLVED: that, upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education approves a second payment of bills for February, 2020.

A. 10 – General Fund	\$55,124.80
B. 60- Cafeteria- Fund 60	\$17,745.02
C. 61- Afterschool Program Fund 61	\$1,040.00
TOTAL PAYMENTS FOR February	
TOTAL DISBURSEMENTS	\$ 73,909.82

F2. Bills List

RESOLVED: that, upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education approves the payment of bills for March 2020.

A. Regular Bills- Fund 10	\$ 630,327.46
B. Federal Grant - Fund 20	\$ 11,526.08
D. Debt Service- Fund 40	\$384,413.75
C. Cafeteria - Fund 60	\$ 8,292.79.
D. Afterschool Program -Fund 61	\$ 692.55
Total for the month of March	
TOTAL DISBURSEMENTS	\$1,035,252.63

F3. Additional Bills List in March

RESOLVED: that upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of March with the amounts to be approved at the April 2020 meeting.

F4. Secretary & Treasurer's Reports

RESOLVED, that upon the recommendation of the Interim Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of February 2020.

F5. Student Activities

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the Student Activities report for the month of February 2020.

F6. Transfers

RESOLVED, on the recommendation of the Interim Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for February 2020.

F7. Certifications

RESOLVED, that, upon the recommendation of the Interim Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of February 2020. no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that as of February 2020 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a). Cheryl Jiosi, Business Administrator/Board Secretary

F8. Payroll Authorization

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the payroll for February 2020 as follows:

February 2020	
Fund Gross Payroll	
Fund 10	540,139.87
Fund 20	6,639.49
Fund 61	18,820.21
Fund 62	-
Total	565,599.57

F9. Payroll Authorization

RESOLVED: on the recommendation of the Interim Superintendent, the Board of Education approves the payroll for March 2020 as follows:

March 2020	
Fund Gross Payroll	
Fund 10	553,076.84
Fund 20	6,639.49
Fund 61	20,973.39
Fund 62	-
Total	580,689.72

F10. Contract –Educational Data Services

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a contract with Educational Data Services, Inc. for Cooperative Skilled Trades, Compliance Services and Ancillary bids from 4/1/20 to 3/31/21 for the amount of \$2,000.

F11. Donation

RESOLVED: that upon the recommendation of the Interim Superintendent, the Rochelle Park Board of Education accepts a grant of \$500.00 from the Exxon Mobil Educational Alliance Program store J & M Auto Service Inc. For use in the areas of Science & Math

F12. Student Services

RESOLVED: upon the recommendation of the Interim Superintendent, the Board of Education approves a contract with Preferred Home Health Card & Nursing Services Inc. to provide nursing service to student ID#8543 per student’s IEP.

F13. South Bergen Jointure Commission

BE IT RESOLVED that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2020-2021 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

F1-F13

Motion Mr. Sorrentino Second Mr. Kral

Roll Call 7-0

Motion Carried

Mr. Kral asked if the district would see any money returned due to the closure and no buses being utilized. He also asked in regard to resolution F13. Mrs. Jiosi stated F13 was in reference to next years busing. As far as this year she doesn't anticipate any return from the bus companies.

IX. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person not to exceed 30 minutes. Citizens should give their name and address when recognized to speak.

No one chose to comment at this time.

X. Announcements

The next Board of Education meeting will be held on April 28, 2020 at 7:00 P.M. in the Library/Media Center.

XI. Adjournment

Motion Mr. Kral Second Mr. Sorrentino 6:20 P.M.