

**Rochelle Park Board of Education  
Regular Meeting– 7:30 P.M.  
February 11, 2016**

- I. Call to Order and Flag Salute**
- II. Roll Call**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Mr. Sam Allos , Vice President		
Mrs. Shirley Abraham		
Mrs. Arlene Ciliento- Buyck		
Mrs. Teresa Judge Cravello		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey Zoeller Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

**IV. Superintendent’s Report**

**V. Director of Curriculum, and Instruction’s Report**

**VI. Principal’s Report**

- 1) **PTA Report**

**VII. Building, and Ground’s Report**

**VIII. Open Public Forum** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board

requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_ P.M.  
Roll Call

SA SA AB TC ML MS DL

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ P.M.  
Roll Call

SA SA AB TC ML MS DL

**IX. Items for Board Action - Resolutions**

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**ROUTINE MATTERS R1-R7**

**POLICY #0168 – APPROVAL OF BOARD MINUTES**

**R1. RESOLVED**, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. January 7, 2016 Re-Organization, & Exec.
- B. January 14, 2016 Joint Meeting with Township, Regular Meeting & Exec.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

SA SA AB TC ML MS DL

**POLICY #5200 - ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approves the attendance report for the month of January 2016 as listed:

<b><u>Enrollment</u></b>		<b><u>Left</u></b>		<b><u>Entered</u></b>	
Midland School	501	1-PreK		2-Pre K	
Hackensack H.S.	147.50	1-6 <sup>th</sup> Grade		1- Kndg	
Academies /Tech	23			1-7 <sup>th</sup> Grade	
<b>Total</b>	<b>671.50</b>			<b>1-2<sup>nd</sup> Grade</b>	

<b><u>Pupil Attendance</u></b>	
Possible Days	9470
Days Present	9013.5
Days Absent	456.5
% Present	95.1%
% Absent	4.9%

<b><u>Teacher Attendance</u></b>	
Possible Days	960
Days Present	933
Days Absent	27
% Present	96.5%
% Absent	2.9%

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**Policy #8420 – EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of January of 2016 for the Rochelle Park School District.**

**Fire Drill – January 28, 2016  
Security Drill- January 14, 2016**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING**

**R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB, Incident and Suspension Report for January 2016 on behalf of the Rochelle Park School District.**

**January 2016**

Reported Cases: 1  
Number of Cases open: 0  
Number of Cases closed: 1  
Number of Incidents determined to be HIB: 1  
Number of School Suspensions

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**POLICY #2340 – FIELD TRIPS**

**R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:**

Mrs. Jacobus, Mr. Van Hassel, Mrs. Weiner and Mrs. Fletcher to accompany the 8<sup>th</sup> Grade Students to “Eight is Never Enough” in N.Y. on March 8, 2016 at a cost of \$24.00 per student to be borne by the parents.

Mrs. Cahill, Mrs. Kim, and Mrs. Gutkowski to accompany he 2<sup>nd</sup> grade classes to see “Aesop’s Fables” in Montclair NJ, on May 5, 2016 at a cost of \$19.00 to be borne by the parents. (This replaces the previously approved trip to see “Alexander Who’s not Moving” on May 26, 2016)

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**POLICY #0130 BYLAWS & POLICIES**

**R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a first reading of the following Bylaws, Policies, and Regulations:**

New

5337- Service Animals  
7650- School Vehicles Assignment, Use, Tracking, Maintenance, and Accounting  
R7650- School Vehicles Assignment, Use, Tracking, Maintenance, and Accounting  
8690- Monitoring Devices on School Vehicles  
R8690-Monitoring Devices on School Vehicles  
8750- Employee Indemnification

Revised

1240-Evaluation of Superintendent  
R1240-Evaluation of Superintendent  
3221- Evaluation of Teachers  
R3221- Evaluation of Teachers  
3222-Evaluation of Teaching Staff members, excluding Teachers and Administrators  
R3222-Evaluation of Teaching Staff members, excluding Teachers and Administrators  
3223- Evaluation of Administrators, excluding Principals, Vice Principals, and Assistant Principals.  
R3223- Evaluation of Administrators, excluding Principals, Vice Principals, and Assistant Principals.  
3224-Evaluation of Principals, Vice Principals, and Assistant Principals  
R3224--Evaluation of Principals, Vice Principals, and Assistant Principals  
3431.1-Family Leave  
4431.1-Family Leave  
5516- Use of Electronic Communication and Recording Devices

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

SA SA AB TC ML MS DL

**POLICY #5120 NEEDS ASSESSMENT PUPILS**

**R7. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement for the 2015-2016 school year.**

**CASE# 12-08**  
**CLASSIFICATION: ED**  
**PLACEMENT: Home Instruction**  
**EFFECTIVE: 2/10/2016**  
**RELATED SERVICES: N/A**  
**TRANSPORTATION: N/A**  
**TUITION: \$56.19 per hour for 10 hours a week for up to 60 days.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

SA SA AB TC ML MS DL

**PERSONNEL P1-P10**

**POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P1. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Mrs. Hurd to attend “District Test Coordinator-2016 PARCC Training” March 9, 2016, in Whippany, at no cost to the district for registration.

Mr. Stack to attend “Earth’s Systems Grade 2, 4, 5, in East Orange on May 10, 2016, at no cost to the district for registration.

Mrs. Hamilton and Mrs. Kotwica to attend “Creating Smartboard Lessons” on April 7, 2016 in Paramus, at a cost of \$100.00 for registration.

Mrs. Hurd to attend “RTI (I+RS + 504 Documentation)” on February 4, 2016 in Oradell, at no cost to the district for registration.

Mrs. Oliver to attend “UDL Part 1”, on February 5, 2016, in Morris Plains, at no cost to the district for registration.

Mrs. McCormick and Mrs. Colucci to attend “Assistive Tech to Support student’s w/LD” on March 9, 2016 at no cost to the district for registration.

Ms. Hanczaryk to attend “Code Studio Workshop” in Paramus NJ on March 22, 2016 at no cost to the district for registration.

Ms. Aregood and Ms. Barbieri to attend “Addressing Problem Behavior in School and Home Settings” on March 8, 2016 at no cost to the district for registration.

Dr. Zoeller to attend “Youth Protection Symposium” in Cedar Knolls on April 29, 2016 at a cost the district of \$35.00 for registration.

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**P2. RESOLVED:** upon the recommendation of the Superintendent, the Board approves the below administrative college coursework for the 2016 spring semester in accordance with all contractual provisions:

**Dr. Geoffrey Zoeller Rutgers Graduate School of Education Psychology of the Exceptional Child (15.293.525) 3 credits**

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**\*P3. RESOLVED,** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting

**authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent, that the Board of Education appoint Suh Young Nam to the position of Maternity Leave Replacement Guidance Counselor February 11, 2016 until June 30, 2016 on MA, Step 1 at a salary of \$54,820.00 (prorated/no benefits).**

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**\*P4. RESOLVED, on the recommendation of the Superintendent that the Board of Education appoint Allison Sherry to the position of Elementary School Teacher March 1, 2016 until June 30, 2016 on BA, Step 3 at a salary of \$47,060.00 (prorated).**

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**Salary Adjustments**

**P5. RESOLVED: on the recommendation of the Superintendent that the Board of Education amends the resolution P11 from the May 7, 2015 agenda regarding the following salaries for the 2015-2016 school year.**

**These adjustments will be reflected through payroll February – June.**

Jennifer O’Brien (A) MA Step 13 \$75,440 (Sept- Jan 2016 before movement on guide)

Jeffrey Grossman BA 15 Step 10 \$60,335.00

Lisa Fletcher MA 15 Step 17 \$91,190. Plus longevity \$1550.00

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**P6. RESOLVED: on the recommendation of the Superintendent that the Board of Education amend the resolution P1 from January 14, 2016 agenda to read Allison Sherry BA Step 3 \$47,060.00**

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**Appoint Designated Persons**

**P7. BE IT RESOLVED, that the Board of Education appoint the following designated persons, effective January 7, 2016, to the January 2017 reorganization:**

Affirmative Action Officer- Brian Cannici

Section 504 Officer/ADA – Suh Young Nam

Motion by \_\_\_\_\_seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS**

**P8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Mary Streicher to the list of substitute teachers for the 2015-2016 school year at a rate of \$85.00 per day:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**P9. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves Daniela Barbieri and Donna Johnson as classroom assistants as needed to cover for play practice at a rate of \$19.30 per hour beginning January 5, 2016 until the play performance is over on April 1, 2016.**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**P10. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve Vilma Barrios and Lorraine Jakubik as classroom assistants from 2:00 P.M. to 2:45 P.M. at a rate of \$19.30 (per hour prorated) starting in December on an as needed basis until the end of the 2015-2016 school year.**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**FINANCE F1-F9**

**FINANCE AND INSURANCE**

**Upon the recommendation of the Business Administrator to the Superintendent:**

**POLICY #6421 – PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED, that the Rochelle Park Board of Education approve the February 2016 Bill List as approved by the Finance Committee, attached and listed below:**

	<b>Amount</b>
A) General – Fund 10	\$545,635.73
B) Federal Grant- Fund 20	\$ 26,514.83
C) Referendum– Fund 30	\$ 88,466.42
D) Debt Service – Fund 40	\$ 4,950.00
E) Cafeteria – Fund 60	\$ 21,028.65
F) Afterschool Program-Fund 61	\$ 4,544.79
<b>TOTAL ALL BILLS</b>	<b>\$691,140.42</b>

**ATTACHMENT**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

SA SA AB TC ML MS DL

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F2. RESOLVED: that the Rochelle Park Board of Education approves the January**

**2016 payroll**

Fund	Gross Earnings	DCRP & Board Share FICA	State Share FICA
10 – General Fund	\$465,320.57	\$6,324.91	\$27,948.64
20 – Federal Grant	\$3,236.30	0	\$247.57
61 – Afterschool Program	\$10,633.94	\$813.49	0

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

SA SA AB TC ML MS DL

**POLICY # 6820 – FINANCIAL REPORTS**

**Monthly Budgetary Line Item Status Certifications**

**F3. RESOLVED**, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of January 31, 2016 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

**FURTHER BE IT RESOLVED**, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

SA SA AB TC ML MS DL

**Board Secretary’s Report**

**F4. RESOLVED:** that the Rochelle Park Board of Education accepts the Board Secretary and Treasurer’s Financial Reports for the month of January 2016

**ATTACHMENT**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

SA SA AB TC ML MS DL

**POLICY#6660- STUDENT ACTIVITY FUND**

**F5. RESOLVED:** that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of January 2016.

**ATTACHMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

SA SA AB TC ML MS DL

**Transfers**

**F6. RESOLVED**, that the Rochelle Park Board of Education approves the line item transfers for January 2016 as per attached.



Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

SA SA AB TC ML MS DL

**F7. RESOLVED:** that the Rochelle Park Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2016-2017 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Dr. Geoffrey W. Zoeller Jr., Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Rochelle Park students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for nonpublic school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

SA SA AB TC ML MS DL

**F8. Approval of Waiver** - "that the Board approve the following resolution, to waive the district's participation in the Special Education Medicaid Initiative (SEMI) Program, as follows;

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2016-2017, and

**WHEREAS**, the Rochelle Park Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

**NOW, THEREFORE BE IT RESOLVED**, that the Rochelle Park Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-2017 school year."

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

SA SA AB TC ML MS DL

**POLICY #6350 – CONTRACTS**

**F9. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approves to enter into a shared services contract with Bergen Tech to supply support services for the 2016-2017 school district as per the attached agreement on file in the districts business office.

ATTACHMENT

Motion by \_\_\_\_\_, second by \_\_\_\_\_,

Roll Call

SA SA AB TC ML MS DL

**X. Reports – Committee Action Items**

**2016 School Year**

<b>Committees</b>	<b>Chairperson</b>	<b>Co-Chairperson</b>
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Mark Scully	Maria Lauerman, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello,	Shirley Abraham, Arlene Ciliento-Buyck
Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Mark Scully
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Mark Scully
Technology	Maria Lauerman	Teresa Judge Cravello, Mark Scully
Board Liaison Assignments:		
NJSBA-	Teresa Judge Cravello	
Joint Boards	Dimitria Leakas	
BCSBA	Teresa Judge Cravello	
Municipality	Sam Allos	
Community	Mark Scully	

**X1. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_ P.M.  
Roll Call

SA SA AB TC ML MS DL

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ P.M.  
Roll Call

SA SA AB TC ML MS DL

**XII. Announcements**

**The next Regular meeting will be held on March 10, 2016 at 7:30 P.M. in the school media center.**

**XIII. Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

\_\_\_\_\_.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open Executive Session at \_\_\_\_\_ P.M.

Roll Call

SA SA AB TC ML MS DL

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Executive Session at \_\_\_\_\_ P.M.

Roll Call

SA SA AB TC ML MS DL

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to resume Regular Meeting Agenda at \_\_\_\_\_ P.M.

Roll Call

SA SA AB TC ML MS DL

**XIV. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting at \_\_\_\_\_ P.M.

Roll Call

SA SA AB TC ML MS DL