

**Rochelle Park Board of Education
Regular Meeting -7:00 P.M.
June 28, 2018**

- I. Call to Order**
- II. Roll Call**

| Board Member | Present | Absent |
|---------------------------------------|---------|--------|
| Mr. Matthew Trawinski, Vice President | | |
| Mr. Scot Kral | | |
| Mrs. Dimitria Leakas | | |
| Mrs. Geraldine Minichetti | | |
| Mr. Gerard Sorrentino | | |
| Ms. Layla Wuthrick | | |
| Mrs. Judge Cravello, President | | |

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel & Litigious Matters

NOW HEREFOR BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is

discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VI. Flag Salute

VII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to three (3) minutes in duration. The Public Forum will be limited to thirty minutes (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

VIII. Items for Board Action-Resolutions

Routine Resolutions: R1-R6

POLICY #5307 NURSING SERVICES

R1. RESOLVED upon the recommendation of the Superintendent, the Rochelle Park Board of Education approve an agreement with Eastern Nursing Services 1, Inc. a New Jersey corporation t/a Priority Nursing Services to provide Substitute Nursing Services on a as needed basis effective July 1, 2018 through June 30, 2019.

POLICY 32232.1- SCHOOL DISTRICT ANNUAL REPORTS

R2. RESOLVED: that the Board of Education acknowledges receipt of the following annual reports for the 2017-2018 school year:

Guidance Services

Health Services

ESL

BSI

R1-R2

Motion _____ second _____,

Roll call

MT SK DL GM GS LW TJC

Personnel Resolutions P1- P13
POLICY#4111- HIRING CERTIFIED PERSONNEL

***P1. RESOLVED:** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoints Michael J. Alberta to the position of Principal July 23, 2018 until June 30, 2019 at a salary of \$103,000.00 (pro-rated).

***P2. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taking during 2017-2018 school year as follows:

| | | |
|------------------------|-----------|------------|
| Daniela Barbieri | 6 Credits | \$1,858.78 |
| Kristin Colucci | 6 Credits | \$733.50 |
| Angela Jacobus | 9 Credits | \$2,843.85 |
| Meghan Mallon | 3 Credits | \$565.00 |
| Jennifer O'Brien (Art) | 6 Credits | \$489.00 |
| Jennifer O'Brien (PE) | 6 Credits | \$1,858.78 |
| Allison Sherry | 9 Credits | \$3,717.56 |

***P3. RESOLVED:** on the recommendation of the Superintendent, the Board of Education approves movement on the guide for Cathleen Hernando from BA Step 10 to BA+30 Step 10 for the 2018- 2019 school year (pending transcript).

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Cara Hurd to attend Google Certified Education Level 1 Boot Camp on October 11&12, 2018 at a cost to the district of \$300.00 for registration

Cara Serpineto to attend Institute for Multisensory Education Orton Gillingham Intermediate Training” on November 12-16, 2018 at a cost to the district for registration of \$1,175.00

Kaitlin Gallagher to attend Google Boot camp Level 2 on December 7, 2018 at a cost of \$200.00 for registration.

Jennifer O'Brien to attend 600 Introduction to Google Drive, on October 17, 2018, in Paramus at a cost of \$100.00 to the district for registration.

Jennifer O'Brien to attend 602 Intro to Google Classroom, on November 14, 2018, in Paramus at a cost of \$75.00 for registration.

Jennifer O'Brien to attend 309 Intro to Flipped Classroom for Blended Learning, on February 26, 2019 at a cost of \$75.00 for registration.

Geoffrey Zoeller Jr. to attend the Annual Administrator Recertification Training, on August 15, 2018 in Jamesburg at no cost to the district for registration.

POLICY# HIRING SUPPORT STAFF

P5. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints the following personnel for the 2018-2019 school year, per the attached contract.

Joe DeGrazio Building & Grounds Supervisor TBD

P6. RESOLVED that the Board hereby ratifies and reaffirms their approval of the Superintendent’s mentoring activities in accordance with the provisions of his Employment Agreement and directs that if his activities require his absence for a full day or a substantial part of a work day that he must use personal or vacation days. However, on days when the Superintendent’s absence is during his lunch time, before his work day begins or after it ends, or he adjusts his work day schedule so that he is working a full day, he shall not be required to use personal or vacation days.

P7. RESOLVED: upon the recommendation of the Superintendent, the Board acknowledges the completion of the below 2017-18 merit goals for Dr. Geoffrey Zoeller, Superintendent, and authorizes the Board Secretary to submit these to the Bergen County Executive County Superintendent of Schools for review and approval:

Goal #4: 2.50% of base salary (\$3,375) - The Superintendent will undertake a complete revision to the Faculty/Staff Handbook and put into place a comprehensive District Procedures Manual.

P8. RESOLVED: upon the recommendation of the Superintendent, the Board amends resolution P2 on the May 17, 2018 agenda to read as follows:

| | | |
|---------------------|--------|-------------|
| Ana Romero (P/T .6) | Step 3 | \$25,084.00 |
|---------------------|--------|-------------|

***P9. RESOLVED:** that applications be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoints Donna Centrella to the position of School Secretary, step 1 \$48,994.00 for the 2018-2019 school year.

APPOINTMENT OF TREASURER OF SCHOOL MONEYS

P10. RESOLVED that in accordance with N.J.S.A. 18A:13-14, the Rochelle Park Board of Education appoint Charles Hangle as Treasurer of School Moneys for the period June 1, 2018 through June 30, 2019 at a salary of \$4,760.00.

NJ PAY TO PLAY LAW/PROFESSIONAL SERVICE CONTRACT APPOINTMENTS FOR JULY 1, 2018 THROUGH THE June 30, 2019.

P11. WHEREAS, on January 2006, the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A20.4, et. seq., took effect; and

WHEREAS, the Rochelle Park Board of Education has a need to award certain professional contracts for services required by the school district for July 1, 2018 through June 30, 2019; and

WHEREAS, the Pay to Play Law permits such services to be acquired through the “non-fair and open” process as defined in N.J.S.A. 19:44A-20.7 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the public good and interest of the constituents of the Rochelle Park Board of Education will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Rochelle Park Board of Education as follows:

The following professional 2018 contracts shall be awarded under the “non-fair and open” process:
District Attorney: Fogarty & Hara, Esqs. 21-00 Route 208 South, Fair Lawn, NJ 07410

District Architect- Albert Zaccone AIA, 6 Casson Lane North Haledon, NJ 07508

District Auditor: Nisivoccia & Co., L.L.P. Mt. Arlington Corporate Center, 200 Valley Rd, Suite 300 Mt. Arlington, NJ 07856

NOTICE OF AWARD OF PROFESSIONAL SERVICES

At its Meeting of June 28, 2018, the Rochelle Park Board of Education authorized the awarding of contracts to:

Fogarty & Hara, Esq., Fair Lawn, NJ, to provide legal services to the district at the following hourly rates of \$175.00 per hour (partner), and \$155.00 per hour (associate) for the period of July 1, 2018- June 30, 2019.

Albert F. Zaccone AIA North Haledon NJ, to provide architectural services to the district at the following hourly rates of \$125.00 per hour (principal), and \$110.00 per hour (project manager/designer), \$90.00 per hour (draftsperson), \$60.00 per hour (clerical/non-technical) for the period of July 1, 2018 – May 10, 2019

Nisivoccia & Co. of Mt. Arlington, NJ, to provide auditing services to the district at a rate not to exceed \$29,000.00 through June 30, 2019

POLICY # 6700 INVESTMENTS

P12. Investment Authorization BE IT RESOLVED, that the School Business Administrator, be designated as the person responsible for any and all Board of Education investments through June 30, 2019.

Appointment of Qualified Purchasing Agent

P13. BE IT RESOLVED that the Rochelle Park Board of Education, appoints Jennifer Pfohl as the Qualified Purchasing Agent, to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Rochelle Park Board of Education through December 31, 2018 or the conclusion of the business office agreement with Maywood, whichever is earlier.

P1-P13
 Motion _____ second _____,
 Roll call
 MT SK DL GM GS LW TJC

Finance Resolutions F1-F25

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the June 2018 Bill List as approved by the Finance Committee, attached and listed below:

| Fund | Total Expenditures |
|---------------------------|---------------------------|
| 10 – General Fund | \$509,366.67 |
| 20 – Federal Grant | \$19,453.44 |
| Total | \$528,820.11 |

F2. RESOLVED: that the Rochelle Park Board of Education authorize a check run for the month of July 2018 with the amounts to be approved at the August meeting:

Transfer of Current Year Surplus to Reserve

F3. WHEREAS, N.J.S.A. 18A:212 and N.J.S.A. 18A:7G13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Rochelle Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Rochelle Park Board of Education will not exceed the maximum allowable amount defined by the district’s Long Range Facility Plan to be transferred to the Capital Reserve Account; and

WHEREAS, the Rochelle Park Board of Education wishes to deposit the first \$250,000.00 as tax relief for the 2018/2019 budget year, then transfer the remaining monies above the excess of the 2% cap in surplus into the Capital Reserve account.

NOW, THEREFORE BE IT RESOLVED, by the Rochelle Park Board of Education, that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

DESIGNATION OF OFFICIAL BANK DEPOSITORIES AND SIGNATORIES

F4. BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account are signed by the person holding the appropriate title as listed below:

1. General Fund & Special Accounts (3 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.

2. Capital One Referendum Account (3 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.
3. Capital One Payroll Agency Account (2 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.
4. Capital One Midland Student Activities Account (2 Signatures required): Superintendent, Principal, Superintendent's Secretary.
5. Capital One Capital Investment Account: Board President/V.P., Board Secretary.
6. Capital One Cafeteria Account: Board President/V.P., Board Secretary.
7. Capital One Capital Reserve Account: Board President/V.P., Board Secretary.
8. Capital One Enterprise Account (2 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.

ESTABLISHMENT OF PROCEDURE FOR SIGNING OF CHECKS AND WIRE TRANSFERS

WHEREAS, the Rochelle Park Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board.

BE IT RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll; and

BE IT FURTHER RESOLVED, that the signatures of the Board President and the Treasurer of School Moneys and the original signature of the Board Secretary shall be required on all vendor checks issued between Board meetings where such checks are not included on the bills list; and

BE IT FURTHER RESOLVED that the signature of the Treasurer shall be required on all checks issued on the Payroll Agency account; and

BE IT FURTHER RESOLVED that the Board authorizes the Board Secretary, or as an alternate, the Payroll Accountant, to make wire transfers to/from all authorized accounts for the 2018-2019 school year.

ESTABLISHMENT OF PETTY CASH FUNDS

POLICY # 6620 PETTY CASH

F5. WHEREAS, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal controls and accountability for petty cash funds.

BE IT RESOLVED, upon recommendation of the Business Administrator that the Rochelle Park Board of Education approve the following Petty Cash Account to be established and replenished by the rules and regulations for Petty Cash Funds:

SUPERINTENDENT'S OFFICE - \$900. – Signatory: Superintendent/Secretary
Individual reimbursements are not to exceed \$100.00.

APPOINTMENT OF FINANCIAL ADVISORS

F6. RESOLVED, that in accordance with N.J.S.A. 18A:18A-5.1, the Rochelle Park Board of Education appoints Ms. Mary K Lyons, of the firm Phoenix Advisors, LLC, as the Continuing Disclosure Agent and Financial Advisor for the period July 1, 2018 through June 30, 2019. The fee for continuing Disclosure Agent Service shall be \$850.00.

TAX SHELTER ANNUITY COMPANIES

F7. **RESOLVED** that the Rochelle Park Board of Education continue to make the 403(b) plan available to all employees under the eligibility rules set out in Section 403(b)(1)(A)(ii) of the Code and the applicable regulations relating to salary reduction programs of public education institutions; and

BE IT FURTHER RESOLVED that the Rochelle Park Board of Education approves the following vendors as the district's 403(b) Plan investment providers:

- AXA Equitable
- Valic
- Vanguard
- Metropolitan Life
- Lincoln Financial Advisors Corp
- Franklin Templeton

USE OF STATE CONTRACTS

F8. Cooperative Purchasing/Pricing Programs for the 2018-2019 SY.

BE IT RESOLVED by the Rochelle Park Board of Education that the Board authorizes the procurement of goods and services through the state agency for the 2017- 2018 school year as follows;

WHEREAS, Title 18A:18A-10 provides that the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Rochelle Park Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rochelle Park Board of Education desires to authorize its purchasing agent for the 2018-2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE, BE IT RESOLVED that the Rochelle Park Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors to be updated periodically.

Approval of Participation in the Educational Services Commission (CESC) Cooperative Pricing Program for the 2018-2019 SY

F9. **BE IT RESOLVED** by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator, approves the following resolution:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission (hereinafter referred to as the “Lead Agency”) has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS the governing body of the Rochelle Park Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED that, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey. This resolution shall take effect immediately upon passage. Note: This is at no cost to the District.

This RESOLUTION shall be known and may be cited as the “Cooperative Pricing Resolution of the Rochelle Park Board of Education.”

Approval of Participation in Educational Data Services, Inc. Cooperative Pricing System (Ed-Data) Program for the 2018-2019 SY

F10. BE IT RESOLVED by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator, reaffirms the Rochelle Park School District's participation in the Educational Data Services, Inc. Cooperative Pricing System (ED-Data) for the purchase of goods, supplies and services for the 2018-2019 school year from its authorized vendors. The licensing and maintenance fee for 2018-2019 will be \$2990.00

APPOINTMENT OF INSURANCE AGENCY

F11. RESOLVED that the Rochelle Park Board of Education; In accordance with N.J.S.A. 18A:18A-5.10, renew the appointment of the Burton Agency, Inc., 44 Bergen Street, Westwood, NJ, to administer insurance provided through the North East School Board Insurance Group from July 1, 2018-June 30, 2019.

POLICY # 0153 ANNUAL APPOINTMENTS

Appoint School Physician

F12. **BE IT RESOLVED**, that the Board of Education appoints Dr. Paul Keshishian as School Physician effective July 1, 2018 through the June 30, 2019, at an annual rate of \$2,310.00.

Appoint Health Benefits Agent

F13. **BE IT RESOLVED**, that the Board of Education appoint Mr. Brian K. Rizer of Brown and Brown Advisors as Health Benefits Agent of record for Dental Coverage from July 1, 2018 to June 30, 2019.

Approval of Contract Amendment with Delta Dental of NJ, Inc. –Group#7675 for the 2018-2019 SY

F14. **RESOLVED:** that the Rochelle Park Board of Education approves the 2018-2019 Contract with Delta Dental of NJ, Inc. with the following premium schedule as recommended by the Superintendent and School Business Administrator as presented.

2018-2019 Monthly Dental Benefit Rates

One Party: \$56.69

| | |
|----------------|----------|
| Two Parties: | \$101.82 |
| Three Parties: | \$185.45 |

Approval NJSEHBP Health Benefits Coverage Waiver and Payment Schedule 2018-2019

F15. Approval of Medical Insurance Waiver Rates - "that the Board approve incentive payment for individuals who waive his/her medical insurance, as permitted by NJSEHBP. The amount shall be the lesser of 25% of the net savings to the Board or \$5,000 annually.

BE IF FURTHER RESOLVED, that district employees shall receive the medical insurance waiver payment in two equal installments to be paid on or about January 1 and June 30 of the school year in which coverage is waived.

Approval of Financial Management Agreement Contract with Systems 3000 Inc. for the 2018-2019 School Year

F16. RESOLVED, that the Board accepts, upon the recommendation of the Superintendent, the Financial Management Agreement received from Systems 3000, Inc. for Personnel/Fund Accounting/Payroll Services/Annual Licensing/Support Fees at a cost not to exceed \$25,000.

F17. Award of Contract – “that the Board approves a contract with Genesis Educational Services, Inc., for the 2018-2019 school year in the following amounts:

- \$10,987 for support and implementation services for the Student Information System
- \$1,400 for interface with IEP Direct, CCP, and School Messenger
- \$562.50 For Lesson Planner
- \$1,000 Annual School-Net Maintenance Services

Implementation of the 2018-2019 School Budget

F18 . RESOLVED, that the Board authorizes the Superintendent and Business Administrator to implement the 2018-2019 budget pursuant with local and state policies and regulations.

F19. RESOLVED: that the Board approve the submission of the 2018-2019 application for the Individuals with Disabilities Education Improvement Act (IDEA) grant and subsequently approves the acceptance of funds upon final application approval. 2018-2019 Grant amounts are:

- IDEA Basic \$124,065**
- IDEA Preschool \$ 5,297**

F20. RESOLVED: that the Board approve the submission of the 2018-2019 application for the ESEA grant and subsequently approves the acceptance of funds upon final application approval. 2018-2019 Grant amounts are:

- Title I-A \$58,262.00
- Title II-A \$10,771.00
- Title III \$6,702.00
- Title IV Part A \$10,000.00

F21. Approval of Resolution – “that the Board amends resolution F. 12 as follows:

BE IT RESOLVED by the Rochelle Park Board of Education that the Board authorizes the procurement of goods and services through the state agency for the 2017-2018 school year as follows;

WHEREAS, Title 18A:18A-10 provides that the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Rochelle Park Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rochelle Park Board of Education desires to authorize its purchasing agent for the 2017/2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

Approved Contracts 2017-2018

| Vendor | NJ State Contract | Ed Data | MRESC |
|---|-------------------|---------|--------------------|
| Apple | | | 15/16-69 |
| Atlantic Business Products | 40467 | | 15/16-20 |
| CDW-G | 40116 | | 16/17-28, 15/16-11 |
| Classroom Direct (part of School Specialty) | | 8576 | |
| Dell | 89967 | | 15/16-17 |
| Direct Energy | | | 15/16-49 |
| EA Morse | | 8685 | |
| Hertz Furniture | | 8576 | 15/16-09 |
| John A. Earl | | 8685 | |
| Keyboard Consultants | | | 16/17-28 |
| Mathusek | | 8556 | |
| Lakeshore Learning | | 8030 | |
| Nasco | | Various | |
| School Specialty | | Various | 15/16-68 |

| | | | |
|------------------|--|----------------|--------------------|
| School Specialty | | 7779328883 | |
| Staples | | SPLS7999, 8004 | |
| WB Mason | | EDS-NJ-7999 | 17/18-17, 15/16-18 |
| WW Grainger | | 8685 | |

F22. RESOLVED: that the Board of Education accepts the proposal from the office of Albert Zaccone for architectural services on the next stage of flooring replacement, to include third floor classrooms and stairwells at the south side of the school as per the attached.

F23. Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 Contract – Memorandum of Agreement for Business Administration and Business Office Services with the Maywood School District on a month-by-month basis for the period July 1, 2018 and not to extend past December 31, 2018

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65–1 et seq. authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, it has been determined by both parties that Business Administrator and business office services can be more efficiently and economically provided by a joint agreement; and

WHEREAS, all parties are desirous of entering into a shared services agreement, authorizing the subcontracting of Business Administrator and business office services from the Maywood School District to the Rochelle Park Board of Education;

NOW THEREFORE BE IT RESOLVED, the Rochelle Park Board of Education approves the attached Memorandum of Understanding for the Shared Services Agreement to subcontract Business Administrator and business office services from the Maywood Board of Education per the attached agreement, commencing July 1, 2018 and not to extend past December 31, 2018.

Safe Routes to School Program

F24. **WHEREAS**, the Board of Education of the Township of Rochelle Park desires to participate in the New Jersey Department of Transportation, Safe Routes to Schools Program for a new sidewalk along William Street; and

WHEREAS, Boswell Engineering has submitted a proposal to prepare an application for the New Jersey Department of Transportation, Safe Streets to School Program for a price of \$2,300.00;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes Boswell Engineering to prepare an application for the Safe Routes to Schools Program in an amount not to exceed \$2,300.00.

“Support Submission of Application for New Jersey Department of Transportation Safe Routes to School Program”

F25. **WHEREAS**, the Township of Rochelle Park is applying for funding to conduct sidewalk installation along the school route for Midland School within the Township of Rochelle Park; and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children; and

WHEREAS, maintenance of the facility, once constructed, will be assumed by the Township of Rochelle Park with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways;

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Township of Rochelle Park that is hereby supports the submission of a grant application for the Safe Routes to School Program within the State of New Jersey Department of Transportation and authorizes the Superintendent and the Board Secretary to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

F1-F25

Motion by _____, second by _____,

Roll Call

MT SK DL GM GS LW TJC

IX. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to three (3) minutes in duration. The Public Forum will be limited to thirty minutes (30) minutes in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close public comment at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Announcements

The next Board of Education Meeting will be held on Thursday, August 23, 2018 at 7:00 P.M. in the Media Center.

X. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREFOR BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC

XII. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.

Roll Call

MT SK DL GM GS LW TJC