

**Rochelle Park Board of Education
Regular Meeting Minutes -7:30 P.M.
April 21, 2014**

- I. Call to Order and Flag** – Mr. Bob Cannici led the flag salute
II. Roll Call

Board Member	Present	Absent
Mr. Mark Scully, Vice President	X	
Mr. Sam Allos	X	
Mrs. Arlene Ciliento-Buyck		X
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman		X
Mrs. Dimitria Leakas	X	
Mr. Robert J Esposito, President	X	

Others present:

- Dennis McDonald, Interim Superintendent
- Christine Werner, Board Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

IV. Superintendent’s Report- Dr. McDonald reported the following:

- Commented on how wonderful the Wizard of Oz performances were, stating it was “awesome”. Dr. McDonald will send out individual thank you letters to all involved.
- Acknowledged Mr. Cannici and his family who were present at the meeting. Mr. Cannici will be appointed Acting Principal at tonight’s meeting for the duration of Mrs. Hurd’s maternity leave.
- Resolutions on the agenda to reappoint non tenured teachers, Dr. McDonald introduced those teachers who were present at the meeting. Mrs. Hernando is up for tenure.

V. Business Administrator’s Report Mrs. Werner reported the following:

- There were two salary corrections – Mrs. Sacco Step 5 and Mrs. Leccese BA +15 Step 3.
- Brief update on the referendum projects- bid’s for the roof, doors and windows published, next will be the EIFS, security and sprinklers

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding the agenda items only.

Motion by Mrs. Leakas, seconded by Mrs. Cravello, to open public comment at 8:36 pm.

Roll Call 5-0

Motion Carried

None

Motion by Mr. Allos, second by Mr. Scully, to close public comment at 8:37 pm.

Roll Call 5-0

Motion Carried

VII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R6

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- March 3, 2014 Caucus Meeting & Executive Session**
- March 10, 2014 Regular Meeting & Executive Session**
- March 19, 2014 Board Continuance Meeting**

Motion by Mrs. Leakas, second by Mr. Allos,

Roll Call 5-0

Motion Carried

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of March 2014 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	457	2- 5 th Graders	1- Kindergarten
Hackensack H.S.	156.5	1-Kindergarten	1-1 st Grade
Academies/Technical Schools	<u>17</u>		
Totals	630.50		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9657	Possible Days	1092
Days Present	9098	Days Present	1059.5
Days Absent	559	Days Absent	32.5
% Present	94.2%	% Present	97%
% Absent	5.8%	% Absent	3%

Motion by Mrs. Leakas, second by Mr. Allos,

Roll Call 5-0

Motion Carried

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of March 2014 for the Rochelle Park School District.

Fire Drill - March 26, 2014

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for March 2014 on behalf of the Rochelle Park School District.

March 2014

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB: 0

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #2340- FIELD TRIPS

R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Hernando, Mrs. Stephens and Ms. Dam to accompany the 1st Grade Students to Liberty Hall Museum in Union NJ on May 13, 2014 at a cost to the parents of \$17.00.

Mrs. Sacco to accompany the Junior National Honor Society Students, to a leadership conference at Paramus Catholic H.S. at a charge to the district of \$150.00 for transportation.

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY# 5111- ELIGIBILITY OF RESIDENT/NON RESIDENT PUPILS

R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following nonresident placements for the remainder of the 2013-2014 school year.

Student ID#
1646079602
2969184551

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 5-0
Motion Carried

PERSONNEL RESOLUTIONS P1-P9

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Dr. McDonald, Mrs. Hurd and Mrs. Werner to attend 2014 SNAP Conference on April 30, 2014 at no cost to the district for registration.

Mrs. McCormick and Mrs. Rainone to attend ETTC-236 on May 16, 2014 at a cost to the district of \$100.00 per registration.

Mrs. Hurd to attend Legal One NJ: Anti Bullying Bill of Rights in Monroe on May 1, 2014 at a cost to the district of \$75.00 for registration.

Mrs. Hurd and Mr. Cannici to attend “Universal design for Learning (UDL) in Paterson on June 10, 2014 at no cost to the district for registration.

Motion by Mr. Allos, seconded by Mrs. Cravello
Roll Call 5-0
Motion Carried

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education offers a contract of employment for the 2014-2015 school year thereby granting her tenure:**

Cathleen Hernando BA Step 7

Motion by Mrs. Cravello, seconded by Mrs. Leakas
Roll Call 5-0
Motion Carried

***P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education offers contracts of employment for the 2014-2015 school year to the following non-tenured teachers:**

Maria Leccese	BA+15	Step 3
Daniela Barbieri	BA	Step 2
Christine Dam	BA	Step 2
Christina Esposito	BA	Step 2
Joan Kim	MA	Step 2
Nicoletta LaMarco-Sacco	MA+30	Step 5
Elyce Shean	BA	Step 2
Allison Sherry	BA	Step 2
Melanie Siliato	MA	Step 3

Motion by Mr. Scully, seconded by Mrs. Cravello
Roll Call 5-0
Motion Carried

***P4. BE IT RESOLVED: that the Rochelle Park Board of Education (hereinafter referred to as the “Board”) appoints Brian Cannici as the Acting Principal for the Rochelle Park School District for the period beginning on or about July 1, 2014 and ending on June 30, 2015.**

BE IT RESOLVED: that the Board approves the Employment Agreement between the Board and Brian Cannici for the position of Acting Principal for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and Made a part hereof.

BE IT RESOLVED: that the Board hereby authorizes the Board President and Board Secretary to execute on behalf of the Board, the Employment Agreement by and between the Board and Brian Cannici.

Motion by Mr. Scully, seconded by Mrs. Cravello,
Roll Call 5-0
Motion Carried

POLICY #4431.1 – FAMILY LEAVE

***P5. RESOLVED:** that the Board of Education does hereby approve the request of Mrs. Joanna Hani to extend her maternity leave (unpaid/ no benefits) for the 2014/2015 school year, as per the contract.

Motion by Mrs. Leakas, seconded by Mr. Scully
Roll Call 5-0
Motion Carried

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P6. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitutes for the remainder of the 2013-2014 school year at a rate of \$10.05 per hour:

Claudia Bulger- Substitute Café/Playground Aide, Classroom Assistant, Secretary

Deborah Pallouras – Substitute Café/Playground Aide, Classroom Assistant

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 5-0
Motion Carried

***P7. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2013-2014 school year at a rate of \$85.00 per day:

Aparna Gurumurthy

Motion by Mrs. Leakas, second by Mr. Allos,
Roll Call 5-0
Motion Carried

POLICY #3141 RESIGNATION

***P8. RESOLVED:** that the Board of Education accept Robert Armstrong's letter of resignation as a classroom assistant for the Rochelle Park School District effective March 18, 2014, We wish him much success in the future.

Motion by Mrs. Leakas, second by Mr. Allos,
 Roll Call 5-0
 Motion Carried

***P9. RESOLVED: that the Board of Education accept Benucha Maguire resignation as a Playground/Cafeteria Aide for the Rochelle Park School District effective April 4, 2014. We wish her much success in the future.**

Motion by Mrs. Leakas, second by Mr. Allos,
 Roll Call 5-0
 Motion Carried

FINANCE AND INSURANCE-RESOLUTIONS F1-F13

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the April 2014 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 11	\$532,983.44
B. Regular Bills – Fund 20	\$794.13
C. Capital Projects-Fund 30	\$34,227.18
D, Debt Service- Fund 40	
E. Food Service- Fund 50	\$20,384.12
F. Enterprise- Fund 51	\$8,982.83
TOTAL PAYMENTS FOR April	
TOTAL DISBURSEMENTS	\$597,371.70

ATTACHEMENT

Motion by Mr. Allos, second by Mrs. Cravello,
 Roll Call 5-0
 Motion Carried

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F2. RESOLVED: that the Rochelle Park Board of Education approve the March 2014 Bill List as approved by the Finance Committee, attached and listed below:

D. Regular Bills- Fund 11	\$82,947.00
E. Regular Bills – Fund 10	\$9,813.98
F. Capital Projects-Fund 30	
D, Debt Service- Fund 40	\$817.50
E. Food Service- Fund 50	
F. Enterprise- Fund 51	
TOTAL PAYMENTS FOR March	
TOTAL DISBURSEMENTS	\$877,645.74

ATTACHEMENT

Motion by Mr. Allos, second by Mrs. Cravello,
 Roll Call 5-0
 Motion Carried

POLICY #6820 FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 9(c) 3, as of February 30, 2014 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

Secretary & Treasurer's Reports

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary's and Treasurer's Financial Reports for the month of February 2014.

ATTACHMENT

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

Treasurer's Report

F5. RESOLVED, that the Rochelle Park Board of Education accepts the Treasurer's Financial Report for the month of January 2014.

ATTACHMENT

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

POLICY#6660- STUDENT ACTIVITY FUND

F6. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of March 2014.

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

ATTACHMENT

POLICY #6510 – PAYROLL AUTHORIZATION

F7. RESOLVED: that the Rochelle Park Board of Education approves the February 2014 payroll in the amount of \$494,266.86.

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

F8. RESOLVED: that the Rochelle Park Board of Education approves the March 2014 payroll in the amount of \$474,743.32.

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

F9. RESOLVED: that the Rochelle Park Board of Education approves the April 2014 payroll in the amount of \$480,395.22.

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

F10. RESOLVED: that the Rochelle Park Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2014-2015 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Dr. Dennis McDonald, Interim Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

The Board further approves the joint bidding and transportation agreements for all Rochelle Park students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approved the joint bidding and/or shared services for nonpublic school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

F11. BE IT RESOLVED: that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, and approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.I. 1997 for the time period 2014-2015 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED: that the Rochelle Park Board of Education agrees to abide by the Transpiration Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

Motion by Mr. Allos, second by Mrs. Cravello,
Roll Call 5-0
Motion Carried

Transfers

F12. RESOLVED: that the Rochelle Park Board of Education approves the line item transfers.

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
1/1/2014	11-190-100-320-000-000 Purch Prof/Ed Services	11-190-100-340-000-000 Purch Tech Services	See Attachment	\$ 1,500
11/1/2013	11-000-100-562-000-000 Tuition Other LEA Sp Ed	11-000-100-561-000-000 Tuition Other LEA Reg	See Attachment	\$77,400
12/1/2013	11-000-222-800-000-000 Library/Other	11-000-222-100-002-000 Library Subs	See Attachment	\$ 1,000
12/1/2013	11-000-100-566-000-000 Private Special Ed School	11-000-100-561-000-000 Tuition Other LEA Reg	See Attachment	\$36,000
12/1/2013	11-000-270-511-000-000 Cont Svcs Vendors	11-000-270-518-000-000 Cont Svs ESC/CTSA	See Attachment	\$10,000
1/1/2014	11-000-100-566-000-000 Private Special Ed School	11-000-100-564-000-000 Tuition Vocation School Spec	See Attachment	\$ 6,900
1/1/2014	11-000-262-520-000-000 Insurance	11-000-262-300-000-000 Purch Prof Services	See Attachment	\$ 7,200
1/1/2014	11-000-270-519-000-000 Aid In Lieu Payments	11-000-230-590-001-000 Other Purch Services	See Attachment	\$ 2,000
1/1/2014	11-000-270-519-000-000 Aid In Lieu Payments	11-000-230-895-000-000 BOE Membership Dues	See Attachment	\$ 1,800
1/1/2014	11-000-291-280-000-000 Course Reimbursement	11-000-252-600-002-000 Technology Supplies	See Attachment	\$ 1,500
1/1/2014	11-000-222-600-002-000 Media Supplies	11-190-100-420-000-000 AVA/MUSIC/REPAIRS	See Attachment	\$ 3,200
1/1/2014	11-000-222-600-002-000 Media Supplies	11-190-100-500-000-000 Other Purch Svcs	See Attachment	\$ 900
1/1/2014	11-000-217-320-000-000 Purch Prof Svcs	11-000-291-270-000-000 Health Benefits Unallocated	See Attachment	\$35,000
9/1/2013	12-000-400-450-000-000 Construction Services	12-120-100-730-000-000 Equip Gr 1-5	See Attachment	\$61,295

Attachment

Motion by Mr. Allos, second by Mrs. Cravello,
 Roll Call 5-0
 Motion Carried

F13. RESOLVED, that the Rochelle park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
8th Grade Parent Meeting	Library/Media Center	April 22, 2014	NONE
RP Baseball *	Fields	April-July 2014	NONE
Midland School PTA	Auditorium	May 6, 2014 6-10PM	NONE
Township of Rochelle Park- Ken J. Kovalcik Summerfest- 2014	Field	August 21, 2014 8AM-11PM	NONE

- **All outdoor field usage must be coordinated between the different groups.**

Motion by Mr. Allos, second by Mrs. Cravello,
 Roll Call 5-0
 Motion Carried

IX. Reports-Community Action Items

Finance- Mr. Esposito- will be meeting soon with Mrs. Werner to go over the preliminary budget. It is currently with the County Business Administrator's Office for review.

Education- Mrs. Leakas- NJ ASK starts next week to May 12th. DARE graduation will be held on Wed. Students recently participated in the Youth Academy, “it’s a wonderful learning experience, great program”.

Transportation- Mr. Scully- resolution were approved tonight concerning transportation, everything’s been quiet.

Building & Grounds- Mr. Esposito-bids are going out- referendum moving forward.

Community & School Activities- Mr. Scully- work started on Carlock field, hope to be done before summer camp.

Legislation- Mrs. Cravello- reported on following legislation: S1987- addresses the Superintendent’s salary cap. A373- requires school buildings to have emergency lighting and panic alarms linked to law enforcement. A1796 prohibits schools from denying student’s breakfast or lunch when payment in the arrears if parents have not be notified.

Policy- Mr. Allos- Currently drafting a uniform policy

Board/Staff Relations – Mrs. Leakas- nothing to report

Negotiating- Mr. Allos- nothing to report

Joint Boards- Mrs. Cravello- HHS election will be held in April- 4 candidate’s for 2 spots. Reported on activities being held at the High School for the months of April and May.

Bergen County School Boards- no report

NJ School Boards Mrs. Cravello- NJSB will celebrate their 100 birthday. They will have a presentation in October at school boards, she will send out information once received.

Municipal Alliance Mr. Allos- attended a meeting, thanked the Township Committee members for coming to the play and informed them about uniforms.

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Allos, seconded by Mrs. Leakas, to open public comment at 8:02 pm.

Roll Call 5-0

Motion Carried

Mrs. Abraham 35 Forest Pl- asked the Board if they had any thoughts on the OEM building. Stated the people were not allowed to voice their opinions.

President Esposito stated yes, but he is not at liberty to discuss it at this time. He stated he will do what’s in the best interest of the school building and the students, they come first.

Mrs. Pascarella – 32 Thiem Ave. Stated other people should be on that committee. Where should people go here or town.

President Esposito- directed Mrs. Pascarella to Mr. Davidson- Township Business Administrator

Motion by Mrs. Cravello, seconded by Mrs. Leakas, to close public comment at 8:05 pm.

Roll Call 5-0

Motion Carried

X. Announcements

The next Caucus Meeting will be held on Monday, May 5, 2014 at 7:30 PM in the Media Center. The next Regular Meeting will be held on Monday May 12, 2014 at 7:30 PM in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel Legal/Negotiations.

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Cravello, seconded by Mrs. Leakas, to open Executive Session at 8:07 pm.

Roll Call 5-0

Motion Carried

Motion by Mr. Allos, seconded by Mrs. Cravello, to close Executive Session at 8:55 pm.

Roll Call 5-0

Motion Carried

Motion by Mr. Scully, seconded by Mr. Allos, to resume Regular Meeting Agenda at 8:56 pm.

Roll Call 5-0

Motion Carried

XII. Adjournment

Motion by Mrs. Cravello, seconded by Mrs. Leakas, to adjourn meeting at 8:57pm.

Roll Call 5-0

Motion Carried