

**Rochelle Park Board of Education  
Executive/Work Session 7:00  
Regular Meeting -7:30 P.M.  
June 29, 2017**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mrs. Maria Lauerman, Vice President	X	
Mr. Shirley Abraham	X	
Mr. Sam Allos	X	
Mrs. Arlene Ciliento-Buyck	X	
Mrs. Judge Cravello	X	
Mr. Matthew Trawinski	X	
Mrs. Dimitria Leakas, President	X	

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent
- Mr. Brian Cannici, Principal
- Mrs. Ellen Kobylarz, Board Secretary

**III. Executive Session Announcement** (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:**

**Personnel**

**NOW HEREFOR BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mrs. Lauerman, seconded by Mrs. Judge Cravello, to open Executive Session at 7:03P.M.

Roll Call 7-0

Motion by Mrs. Ciliento Buyck, seconded by Mrs. Lauerman, to close the Executive Session and enter the Work Session at 7:36 P.M.

Roll Call 7-0

**IV. Work Session**

Board Member discussion session.

There was an extensive discussion regarding the air conditioning feasibility study. A suggestion was made to do a dual bid where you place both bids and see what the results are.

Motion by Mrs. Cilento Buyck, seconded by Mrs. Lauerman, to enter the regular meeting agenda 7:53 P.M.

Roll Call 7-0

**V. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”  
“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

**VI. Flag Salute**

- **Principal Report** Mr. Cannici reported the following:
- We had a highly successful close to the school year. Mr. Cannici thanked Mrs. Rainone and Mr. Grossman for their work on the culmination ceremony. *President Leakas also thanked them for their work with the 8<sup>th</sup> grade class.*
- July 3<sup>rd</sup> will start the districts new 6 week summer enrichment program.  
*Dr. Zoeller congratulated Mr. Cannici on July 1<sup>st</sup> he will obtain tenure in the Principal position.*

Mr. DeGrazio the new Building and Grounds Supervisor was present and introduced to the Board members. Mr. DeGrazio stated he was looking forward to working with the district.

President Leakas commented on Hackensack’s graduation, stating that is was a great event, and it was a privilege to be part of it.

**VII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Lauerman, seconded by Mrs. Abraham, to open public comment at 7:57 P.M.

Roll Call 7-0

Motion Carried

Ms. Rizzo a HHS student and Mr. Perdone Hackensack's marching band director addressed the board regarding the middle school students joining with the HHS students at certain performances. *Dr. Zoeller stated he had reached out to someone at the high school. Rochelle Park does not have a problem with this type of program; he requested information to give to students outlining the information. Mrs. Judge Cravello asked what grades would be involved. Mr. Perdone responded 7&8 grades would play with the high school students. President Leakas congratulated Ms. Rizzo on her follow-up on this issue.*

Mrs. Verhasselt Forest Pl. asked if it was possible for the public to have access to the agenda ahead of time. Adding that for tonight's meeting it wasn't posted until 3 P.M. She asked if the meeting could be moved to Monday night, it would give people more time and eliminate conflicts with the township meetings. *Dr. Zoeller explained that this meeting is heavy on the financial side with the end of the school fiscal year. That information was only available around 3 P.M. As for meeting dates, that is up to the Board to decide.*

Motion by Mrs. Lauerman, seconded by Mr. Allos, to close public comment at 8:07 P.M.  
Roll Call 7-0  
Motion Carried

#### **VIII. Items for Board Action-Resolutions**

##### **Routine Resolutions: R1-R6**

##### **POLICY #0168- APPROVALS OF BOARD MINUTES**

**R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:**

##### **June 8, 2017 Public Meeting & Executive Session**

Motion by Mr. Trawinski, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

##### **POLICY #5307 NURSING SERVICES**

**R2. RESOLVED upon the recommendation of the Superintendent, the Rochelle Park Board of Education approve an agreement with Eastern Nursing Services 1, Inc. a New Jersey corporation t/a Priority Nursing Services to provide Substitute Nursing Services on a as needed basis effective July 1, 2017 through June 30, 2018.**

Motion by Mr. Trawinski, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

##### **POLICY 32232.1- SCHOOL DISTRICT ANNUAL REPORTS**

**R3. RESOLVED: that the Board of Education acknowledges receipt of the following annual reports for the 2016-2017 school year:**

**Child Study Team/Special Services  
Guidance Services  
Health Services  
ESL**

**BSI**

Motion by Mr. Trawinski, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**POLICY #5120 NEEDS ASSESSMENT PUPILS**

**R4. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement for the 2016-2017 school year.**

**CASE# 7117319590  
CLASSIFICATION: Other Health Impaired  
PLACEMENT: Chancellor Academy  
RELATED SERVICES: N/A  
TRANSPORTATION: Region V  
TUITION: \$1,380.00**

Motion by Mr. Trawinski, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**POLICY#9210 PARENT ORGANIZATIONS**

**R5. Upon the recommendation of the Superintendent and pursuant to Board Policy #9210, the Board of Education recognizes the Midland School PTO as the successor organization to the Midland School PTA and grants the PTO all of the same privileges enjoyed by the previous PTA organization.**

Motion by Mr. Trawinski, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

*Mrs. Cravello questioned this motion.*

*Dr. Zoeller stated the board was simply acknowledging the change. PTO will have to provide the district with proof of insurance for all events held at the school.*

**R6. Upon the recommendation of the Superintendent and pursuant to Pursuant to N.J.A.C. 6A:15-1.6 the Board approve the Bilingual/ESL/ELS Three-Year Program Plans for the period between 2017 and 2020.**

Motion by Mr. Trawinski, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**Personnel Resolutions P1- P11**

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**\*P1. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taking during 2016-2017 school year as follows:**

Daniela Barbieri                      9 Credits    \$4,385.37

Susan Carney	9 Credits	\$1,803.00
Kristin Colucci	3 Credits	\$489.00
Laurel Hanczaryk	9 Credits	\$4,230.45
Thomas Hornes	6 Credits	\$489.00
Maria Leccese	9 Credits	\$1,728.00
Jennifer O'Brien (Art)	9 Credits	\$1,803.00
Jennifer O'Brien (PE)	9 Credits	\$2,590.63

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**P2. RESOLVED: on the recommendation of the Superintendent, the Board of Education appoints Cara Serpineto to the position of Teacher/Tutor – 4 hrs per week for the month of July 2017 not to exceed 20 hours in total at the rate of \$32.00 per hour**

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Ellen Kobylarz to attend “Google Docs for Secretaries and Adm. Assistants” in Oradell on one of the following days July 24<sup>th</sup>, August 1<sup>st</sup>, or August 8<sup>th</sup>, at no cost to the district for registration.

Ellen Kobylarz to attend “Regional Training Sessions for Certification and Professional Development” on July 20, 2017 in Morris County, at no cost to the district for registration.

Cara Serpineto to attend “Orton Gillingham” in Palisade Park from August 7-11, 2017 at a cost of \$1,000.00 for registration.

Lisa Fletcher to attend “Stronge Training” in Piscataway on Sept 12, 19, and 26, 2017 at a cost of \$465.00 for registration.

Daniela Barbieri to attend “Handwriting W/O Tears: PreK Readiness writing & Literacy & Math at on October 13, 2107 at a cost of \$350.00 for registration

Brian Cannici to attend “Affirmative Action Officer Certificate Program” on August 22-24, 2017 in Jamesburg N.J. at a cost to the district of \$450.00 for registration.

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**\*P4. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the employment of Christina Durcan as a Teacher for the 2017-2018 school year at step MA Step 5 \$60,138.00, pending completion of a Criminal History Review.**

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**POLICY# HIRING SUPPORT STAFF**

**P5. RESOLVED:** upon the recommendation of the Superintendent, that the Board of Education approves the following individuals as P/T custodial/maintenance help at a rate of \$14.00 per hour for the 2017-2018 school year.

**Johnathan Barrios  
Mary Lou LaCap  
Richard Orlando  
Sonia Romero**

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**P6. RESOLVED:** upon recommendation of the Superintendent, the Board approve a consultant agreement with Kevin Woods for the purpose of on-site transition at a rate of \$40.00 per hour for a maximum of 40 hours.

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**P7. RESOLVED:** upon recommendation of the Superintendent, the Board approve Mary Monnachio as an aide for the summer enrichment afternoon program for a medically fragile child. At a rate of \$19.80 per hour.

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**POLICY#4117.2 RETIREMENT**

**\*P8. RESOLVED:** that the Board of Education accept with regret, Patricia Zavinsky's resignation and retirement from the Rochelle Park School District effective July 1, 2017. We wish her much luck and happiness in her retirement.

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

*President Leakas extended her congratulations to Mrs. Zavinsky on her retirement.*

**P9. RESOLVED** that the Board hereby ratifies and reaffirms their approval of the Superintendent's mentoring activities in accordance with the provisions of his Employment Agreement and directs that if his activities require his absence for a full day or a substantial part of a work day that he must use personal or vacation days. However, on days when the Superintendent's absence is during his lunch time, before his work day begins or after it ends, or he adjusts his work day schedule so that he is working a full day, he shall not be required to use personal or vacation days.

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**P10. RESOLVED:** upon the recommendation of the Superintendent, the Board acknowledges the completion of the below 2016-17 merit goals for Dr. Geoffrey Zoeller, Superintendent, and authorizes the Board Secretary to submit these to the Bergen County Executive County Superintendent of Schools for review and approval:

**Goal #1 – 3.33% of base salary (\$4,495) - To increase district revenue or reduce expenditures by establishing shared services agreements for certain student services. By entering into a shared services agreement with a consortium of 13 school districts (known as Region V) the Rochelle Park School District will develop cost effective methods to provide services resulting in a cost savings to the Rochelle Park School District of at least 5% while continuing to ensure quality services and compliance with all applicable state and federal laws and statutes. The Superintendent will attend no less than eight (8) Region V steering and/or budget committee meetings during the 2016-17 school year.**

**Goal #3 – 3.33% of base salary (\$4,495) - During the 2016-2017 school year, the Superintendent will create five (5) bi-monthly electronic newsletters to improve communication within our school community and keep all stakeholders informed of progress toward district and curricular goals. The electronic newsletters will also serve as a reinforcement of how the district is implementing reading and writing strategies, increasing PARCC readiness, addressing the needs of BSI students, and implementing the Common Core/State Standards.**

**Goal #4 – 2.5% of base salary (\$3,375) - While our district policies have been revised to meet NJQSAC standards, our manual needs to be updated to include new state and federal regulations. Therefore, a Board subcommittee will be created to complete this review and revision by April 30, 2017. Further, in order to better inform our school community on existing board policies and state regulations, the Superintendent will—for the first time—post 100% of board policies and regulations online by June, 2017.**

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

*Mrs. Judge Cravello commented that now the policies are 100% on line, very easy to find. Thanked Dr. Zoeller and the policy committee for their hard work. It is an area that is ever changing and continues to be revised.*

**P11. RESOLVED:** that the Board of Education approve Angela Jacobus and Denise McCormick for up to three days over the summer of 2017 at their daily rate for curriculum writing.

Motion by Mrs. Abraham, second by Mr. Allos,  
Roll Call 7-0  
Motion Carried

**Finance Resolutions F1-F27**  
**POLICY#6460 PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED, that the Board of Education approves payment to C&M Door Controls, Inc., for the Infrastructure Upgrade-Interior Door Upgrades project, in the amount of \$9,050.00**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0  
 Motion Carried

**F2. Motion: that upon the recommendation of the Superintendent, approval be given to the following resolution:**

**WHEREAS**, C&M Door Controls, Inc. was awarded the bid for the Infrastructure Upgrade/Interior Door Upgrades to the Midland School; and

**WHEREAS**, C&M Door Controls, Inc. has submitted the following change order proposal which has been approved by the architect: Change Order Proposal #003 for miscellaneous door hardware repairs and replacement in the interior door upgrade project in the amount of \$9,050.00.

The Total Contract value will increase by this Change Order in the amount of \$9,050.00; Total Contract sum \$110,250.00; and

**WHEREAS**, Environetics Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:264.9;

**NOW THEREFORE BE IT RESOLVED** that the Board approves this change order and the contract amount is revised to reflect this change.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0  
 Motion Carried

*Mr. Trawinski asked about this resolution. Dr. Zoeller explained it's related to the doors in the gym. The pins were bending by the center mullions on all the external double doors, so we went ahead to change the hardware to address the issue.*

**POLICY #6510 – PAYROLL AUTHORIZATION**

**F3. RESOLVED: that the Rochelle Park Board of Education approves the June 2017 payroll as follows:**

<b>Payroll</b>				
<b>Month</b>	<b>June</b>			
<b>Fund</b>	<b>Gross Payroll</b>	<b>Employer Share of Social Security</b>	<b>Employer DCRP Contribution</b>	<b>Total Payroll Expense</b>
<b>Fund 10</b>	578,979.47	13,052.87	683.67	592,716.01
<b>Fund 20</b>	3,236.30	-		3,236.30
<b>Fund 30</b>	-			-
<b>Fund 61</b>	27,471.32	2,101.56		29,572.88



				-
<b>Total</b>	\$ 609,687.09	\$ 15,154.43	\$ 683.67	625,525.19

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0  
 Motion Carried

**POLICY #6460 PAYMENT OF GOODS AND SERVICES**

**F4. RESOLVED: that the Rochelle Park Board of Education approve the June 2017 Bill List as approved by the Finance Committee, attached and listed below:**

<b>Fund</b>	<b>Total Expenditures</b>
<b>10 – General Fund</b>	\$1,523,815.17
<b>20 – Federal Grant</b>	\$18,904.46
<b>30 – Referendum Account</b>	\$11,504.00
<b>60 – Cafeteria</b>	\$9,237.59
<b>61 – Afterschool Program</b>	\$28,514.95
<b>Total</b>	\$1,591,976.17

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0  
 Motion Carried

**Transfer of Current Year Surplus to Reserve**

**F5. WHEREAS**, N.J.S.A. 18A:212 and N.J.S.A. 18A:7G13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Rochelle Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

**WHEREAS**, the Rochelle Park Board of Education will not exceed the maximum allowable amount defined by the district’s Long Range Facility Plan to be transferred to the Capital Reserve Account; and

**WHEREAS**, the Rochelle Park Board of Education wishes to deposit the first \$250,000.00 as tax relief for the 2017/-2018 budget year, then transfer the remaining monies above the excess of the 2% cap in surplus into the Capital Reserve account.

**NOW, THEREFORE BE IT RESOLVED**, by the Rochelle Park Board of Education, that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0

Motion Carried

*Dr. Zoeller explained the importance of this resolution. The rolling over of surplus allows the district to offset raising the taxes, affording property tax relief to the taxpayers of Rochelle Park.*

**POLICY#6660- STUDENT ACTIVITY FUND**

**F6. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of May 2017.**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,

Roll Call 7-0

Motion Carried

**POLICY#6250 CONTACTS**

**APPROVAL OF DISBURSEMENTS FROM ESIP ESCROW ACCOUNT HELD AT FIRST HOPE BANK**

**F7. BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following disbursements for building improvements in the Board approved Energy Savings Improvement Program:**

Lyme Energy Services Co.	Lighting Upgrades	\$146,480.62
Wilentz, Goldman and Spitzer	Legal Fees	\$ 15,000.00
Phoenix Advisors	Bond Counsel	\$ 7,500.00

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,

Roll Call 7-0

Motion Carried

**DESIGNATION OF OFFICIAL BANK DEPOSITORIES AND SIGNATORIES**

**F8. BE IT RESOLVED, that the Board of Education of the Township of Rochelle Park approves the following banks to act as a depository for public funds, and that all checks, drafts or other orders for payment or withdrawal of money from said account are signed by the person holding the appropriate title as listed below:**

1. General Fund & Special Accounts (3 Signatures required): Board President/V.P. Superintendent, Board Secretary, Treas. of School Monies.
2. Capital One Referendum Account (3 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.
3. Capital One Payroll Agency Account (2 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.
4. Capital One Midland Student Activities Account (2 Signatures required): Superintendent, Principal, Superintendent's Sec.
5. Capital One Capital Investment Account: Board President/V.P., Board Secretary.
6. Capital One Cafeteria Account: Board President/V.P., Board Secretary.
7. Capital One Capital Reserve Account: Board President/V.P., Board Secretary.
8. Capital One Enterprise Account (2 Signatures required): Board President/V.P., Superintendent, Board Secretary, Treas. of School Monies.

**ESTABLISHMENT OF PROCEDURE FOR SIGNING OF CHECKS AND WIRE TRANSFERS WHEREAS, the Rochelle Park Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board.**

**BE IT RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll; and**

**BE IT FURTHER RESOLVED**, that the signatures of the Board President and the Treasurer of School Moneys and the original signature of the Board Secretary shall be required on all vendor checks issued between Board meetings where such checks are not included on the bills list; and **BE IT FURTHER RESOLVED** that the signature of the Treasurer shall be required on all checks issued on the Payroll Agency account; and **BE IT FURTHER RESOLVED** that the Board authorizes the Board Secretary, or as an alternate, the Payroll Accountant, to make wire transfers to/from all authorized accounts for the 2017-2018 school year.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**ESTABLISHMENT OF PETTY CASH FUNDS**

**POLICY # 6620 PETTY CASH**

F9. **WHEREAS**, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

**WHEREAS**, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal controls and accountability for petty cash funds.

**BE IT RESOLVED**, upon recommendation of the Business Administrator that the Rochelle Park Board of Education approve the following Petty Cash Account to be established and replenished by the rules and regulations for Petty Cash Funds:

SUPERINTENDENT'S OFFICE - \$900. – Signatory: Superintendent/Secretary  
Individual reimbursements are not to exceed \$100.00.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**APPOINTMENT OF FINANCIAL ADVISORS**

F10. **RESOLVED**, that in accordance with N.J.S.A. 18A:18A-5.1, the Rochelle Park Board of Education appoints Ms. Mary K Lyons, of the firm Phoenix Advisors, LLC, as the Continuing Disclosure Agent and Financial Advisor for the period July 1, 2017 through June 30, 2018. The fee for continuing Disclosure Agent Service shall be \$850.00.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**TAX SHELTER ANNUITY COMPANIES**

F11. **RESOLVED** that the Rochelle Park Board of Education continue to make the 403(b) plan available to all employees under the eligibility rules set out in Section 403(b)(1)(A)(ii) of the Code and the applicable regulations relating to salary reduction programs of public education institutions; and

**BE IT FURTHER RESOLVED** that the Rochelle Park Board of Education approves the following vendors as the district's 403(b) Plan investment providers:

AXA Equitable  
Valic

Vanguard  
 Metropolitan Life  
 Lincoln Financial Advisors Corp  
 Franklin Templeton

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0  
 Motion Carried

**USE OF STATE CONTRACTS**

**F12. Cooperative Purchasing/Pricing Programs for the 2017-2018 SY.**

**BE IT RESOLVED** by the Rochelle Park Board of Education that the Board authorizes the procurement of goods and services through the state agency for the 2017- 2018 school year as follows;

**WHEREAS**, Title 18A:18A-10 provides that the Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Rochelle Park Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

**WHEREAS**, the Rochelle Park Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

**NOW, THEREFORE, BE IT RESOLVED** that the Rochelle Park Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<b>Vendor</b>	<b>State Contract #</b>	<b>MCESC</b>	<b>Ed Data #</b>	<b>Item(s)/Service(s)</b>
Dell Marketing	A89967			Computer/Computer Supplies
Promedia	A89968			Computer/Computer Supplies
Grainger	A79875			Custodial Supplies
Atlantic Business	A40467			Office/Classroom Supplies

**Note:** This list will be amended periodically to reflect purchasing.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
 Roll Call 7-0  
 Motion Carried

**Approval of Participation in the Educational Services Commission (CESC) Cooperative Pricing Program for the 2017-2018 SY**

**F13. BE IT RESOLVED** by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator, approves the following resolution:

**WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and**

**WHEREAS, the Middlesex Regional Educational Services Commission (hereinafter referred to as the “Lead Agency”) has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and**

**WHEREAS the governing body of the Rochelle Park Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;**

**NOW, THEREFORE BE IT RESOLVED** that, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey. This resolution shall take effect immediately upon passage. Note: This is at no cost to the District.

**This RESOLUTION shall be known and may be cited as the “Cooperative Pricing Resolution of the Rochelle Park Board of Education.”**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**Approval of Participation in Educational Data Services, Inc. Cooperative Pricing System (Ed-Data) Program for the 2017-2018 SY**

**F14. BE IT RESOLVED** by the Rochelle Park Board of Education that the Board, upon the recommendation of the Superintendent and the Business Administrator, reaffirms the Rochelle Park School District's participation in the Educational Data Services, Inc. Cooperative Pricing System (ED-Data) for the purchase of goods, supplies and services for the 2017-2018 school year from its authorized vendors. The licensing and maintenance fee for 2017-2018 will be \$990.00

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**APPOINTMENT OF INSURANCE AGENCY**

**F15. RESOLVED** that the Rochelle Park Board of Education; In accordance with N.J.S.A. 18A:18A-5.10, renew the appointment of the Burton Agency, Inc., 44 Bergen Street, Westwood, NJ, to administer insurance provided through the North East School Board Insurance Group from July 1, 2017-June 30, 2018.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**POLICY # 0153 ANNUAL APPOINTMENTS**

**Appoint School Physician**

**F16. BE IT RESOLVED**, that the Board of Education appoints Dr. Paul Keshishian as School Physician effective July 1, 2017 through the June 30, 2018, at an annual rate of \$2,240.00.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**Appoint Health Benefits Agent**

**F17. BE IT RESOLVED**, that the Board of Education appoint Mr. Brian K. Rizor of Brown and Brown Advisors as Health Benefits Agent of record for Dental Coverage from July 1, 2017 to June 30, 2018.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**Approval of Contract Amendment with Delta Dental of NJ, Inc. –Group#7675 for the 2017-2018 SY**

**F18. RESOLVED:** that the Rochelle Park Board of Education approves the 2017-2018 Contract with Delta Dental of NJ, Inc. with the following premium schedule as recommended by the Superintendent and School Business Administrator as presented.

**2017-2018 Monthly Dental Benefit Rates**

<b>One Party:</b>	<b>\$56.69</b>
<b>Two Parties:</b>	<b>\$101.82</b>
<b>Three Parties:</b>	<b>\$185.45</b>

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**Approval NJSEHBP Health Benefits Coverage Waiver and Payment Schedule 2017-2018**

**F19. Approval of Medical Insurance Waiver Rates - "that the Board approve incentive payment for individuals who waive his/her medical insurance, as permitted by NJSEHBP. The amount shall be the lesser of 25% of the net savings to the Board or \$5,000 annually.**

**BE IF FURTHER RESOLVED**, that district employees shall receive the medical insurance waiver payment in two equal installments to be paid on or about January 1 and June 30 of the school year in which coverage is waived.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**Approval of Financial Management Agreement Contract with Systems 3000 Inc. for the 2017-2018 School Year**

**F20. RESOLVED, that the Board accepts, upon the recommendation of the Superintendent, the Financial Management Agreement received from Systems 3000, Inc. for Personnel/Fund Accounting/Payroll Services/Annual Licensing/Support Fees at a cost not to exceed \$25,000.**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**F21. Award of Contract – “that the Board approves a contract with Genesis Educational Services, Inc., for the 2017-2018 school year in the following amounts:**

\$10,772 for support and implementation services for the Student Information System  
\$1400 for interface with IEP Direct, CCP, and School Messenger  
\$562.50 For Lesson Planner  
\$1,000 Annual School-Net Maintenance Services

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**Implementation of the 2017-2018 School Budget**

**F22 . RESOLVED, that the Board authorizes the Superintendent and Business Administrator to implement the 2017-2018 budget pursuant with local and state policies and regulations.**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**F23. Approval of Student Lunch Prices - "that the Board approve the following student breakfast and lunch prices for the 2017-2018 school year as established by Pomptonian Food Services:**

Midland School Lunch \$2.70  
Faculty Lunch \$3.20  
Reduced Lunch \$0.40  
Midland School Breakfast \$2.00  
Midland School Reduced Breakfast \$0.30  
Midland School Faculty Breakfast \$2.50  
Milk \$.60

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**2017-2018 Joint Transportation Agreement**

**F24. BE IT RESOLVED that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposed of transporting students in accordance with Chapter 53, P.L. 1997 for the tie period 2017-18 school year. The services to be provided include, but are not limited**

to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

**BE IT FURTHER RESOLVED**, that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and Attached to his resolutions.

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**F25 . WHEREAS**, the Rochelle Park Board of Education (“the Board”) advertised for bids for the Classroom Flooring Replacement Project at Midland School (“the Project”); and **WHEREAS**, on May 23, 2017, the Board received one bid for the Project; and **WHEREAS**, the bid for this Project was submitted by J&M Quality Contracting, LLC (“J&M Quality Contracting”) with a base bid in the amount of \$31,998; and **WHEREAS**, the bid submitted by J&M Quality Contracting is responsive in all material respects and it is the Board’s desire to award the contract for the Project to J&M Quality Contracting. **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Board hereby awards the contract for the Project to J&M Quality Contracting in a total contract sum of \$31,998.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mrs. Lauerman, seconded by Mrs. Judge Cravello  
Roll Call 7-0  
Motion Carried

**F26. RESOLVED:** that the Board approve the submission of the 2017-2018 application for the Individuals with Disabilities Education Improvement Act (IDEA) grant and subsequently approves the acceptance of funds upon final application approval. 2017-2018 Grant amounts are:

**IDEA Basic \$127,805**  
**IDEA Preschool \$ 5,247**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

*Dr. Zoeller spoke on this item; this is a federal entitlement grant. With the new administration, he was nervous about the program being dismantled. It would have had an impact on our budget and funds would have to have been moved from one area to another.*



**F27. RESOLVED: that the Rochelle Park Board of Education authorize a check run for the month of July 2017 with the amounts to be approved at the August meeting:**

Motion by Mrs. Lauerman, second by Mrs. Judge Cravello,  
Roll Call 7-0  
Motion Carried

**IX. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)**

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals). The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman, to open public comment at 8:18 P.M.  
Roll Call 6-0 (Mr. Allos stepped out)  
Motion Carried

Mr. Seymour Marinus St. inquired on the resolution A2, wanted to know if it would be voted on tonight.

*Dr. Zoeller* stated it was old business the board has a choice to remove it, act on it, or keep it.

Mrs. Lewicki Forest PI inquired on R2. What is the per diem rate paid to nurses from the service? Do these nurses have the same background checks?

*Dr. Zoeller* quoted from the contract \$22 for the first eight hours, \$38.00 LPN, \$58 RN. He added that we only use this service when our regular nurse is out and our substitute nurse is not available. It's the third backup plan. With regard to the background check that is handled through the company, they are responsible to insure that their people have all the necessary guidelines.

*Mrs. Lewicki* questioned the amount a nurse from this service would get and the amount our substitute nurse receives.

*Dr. Zoeller* explained that the district had participated in a survey with other districts and that we are in the ballpark range for all our substitutes except custodians, adding that was recently rectified.

Motion by Mrs. Lauerman, seconded by Mrs. Ciliento Buyck, to close public comment and enter a recess at 8:27 P.M.

Roll Call 6-0  
Motion Carried

**Announcements**

**The next Board of Education Meeting will be held on Thursday, August 10, 2017 at 7:30 P.M. in the Media Center.**

**X. Executive Session Announcement (if Needed)**

**WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:**

**Personnel**

**NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...**

**BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.**

**BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.**

Motion by Mrs. Judge Cravello, seconded by Mrs. Lauerman, to close recess and open Executive Session at 9:05 P.M.

Roll Call 7-0

Motion Carried

Motion by Mr. Trawinski, seconded by Mr. Lauerman, to close Executive Session at 11:12 P.M.

Roll Call 7-0

Motion Carried

Motion by Mrs. Abraham, seconded by Mrs. Ciliento Buyck, to resume Regular Meeting Agenda at 11:13P.M.

Roll Call

Motion Carried

**XI. Old Business**

**Tabled Motion:**

**\*A2. WHEREAS, an employee whose name is on file in the Board office has an individual employment contract with a sixty (60) day notice provision; and  
WHEREAS, the Superintendent has recommended that the Board invoke the sixty (60) day notice provision to terminate said employee’s individual employment contract; and  
NOW, THEREFORE, BE IT RESOLVED that the Board hereby invokes the sixty (60) day notice provision of the above referenced employee’s individual employment contract; and  
BE IT FURTHER RESOLVED that the Board Secretary shall provide the employee with notice of the Board’s action as set forth in this Resolution forthwith.**

*The Board took no action with regard to this motion.*

**XII. Additional Motions:**

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

**XIII. Adjournment**

Motion by Mrs. Judge Cravello, seconded by Mr. Trawinski, to adjourn meeting at 11:15 P.M.

Roll Call 7-01

Motion Carried